

**To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A**

**MONDAY  
December 8 , 2014  
7:30 PM**

**EXECUTIVE SESSION  
6:30 PM  
Administrative Office**

4. To receive information about, and interview, prospective employees

**REGULAR BOARD MEETING  
7:30 PM  
Randolph Southern Elementary**

- |      |                             |              |
|------|-----------------------------|--------------|
| I.   | CALL TO ORDER               | Mrs. Tillson |
| II.  | MINUTES – November 10, 2014 | Mr. Retter   |
| III. | PRESIDENT’S BUSINESS        | Mrs. Tillson |

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

A. Recognition of Service to Mr. Michael Miller

1. The Board of School Trustees would like to present this plaque in recognition of service and dedication as a school board member from February 21, 2008 to December 31 2014.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS

Cash Balance as of November 30<sup>th</sup> = \$161,397.25 . This is 4.5% of a \$3,550,266.00 budget.

VI. NEW BUSINESS

A. Business Items

1. Permission to Make Line Item Transfers

Superintendent request permission for the Treasurer to make year-end transfers within each fund so that no line item has a negative balance.

2. Permission to pay Accounts Payables prior to December 31, 2014. Superintendent request permission to pay year end accounts payable vouchers prior to December 31, 2014. (A separate docket will be Presented for board approval on January 12, 2015.)

3. Transfer Funds to Rainy Day Fund

Superintendent recommends the Randolph Southern Board of Trustees authorize the Treasure to make the following transfer to the Rainy Day Fund.

- a. Transportation Fund to Rainy Day Fund up to but not to exceed \$85,000.00
- b. School Bus Replacement Fund to Rainy Day Fund up to but not to exceed \$25,000.00
- c. Capital Projects Fund to Rainy Day Fund up to but not to exceed \$50,000.00

4. Title I Grant Amendment

Superintendent and Elementary Principal recommend the Board of School Trustees approve Title I Amendment as presented. The final allocation amount was reduced 36.23 for a new total of \$88,863.64. The Professional Development funds will be reduced in the grant.

B. Personnel

1. Maternity Leave Request for Leifschon Walker

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees approve the maternity leave request of Mrs. Leifschon Walker from December 8, 2014 – March 2, 2015.

2. 7<sup>th</sup> & 8<sup>th</sup> Grade Substitute Science Teacher

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees approve Mrs. Marlene Reedy as a Jr./Sr. High School Substitute Science Teacher at a daily rate of \$170.19 from November 24, 2014 – February 27, 2015. Any absences due to sick or personal days will be paid at Mrs. Reedy's normal Paraprofessional rate.

3. Academic Coaches (*Mr. Allen Submit Recommendations*)

Superintendent and Elementary Principal recommend approval of the following coaches per Master Contract:

- a. Julie Price/RSE Spell Bowl Coach = \$253.66
- b. Tiffany Ridgway/RSE Spell Bowl Coach = \$253.66
- c. Shawna Smith/RSE Spell Bowl Coach = \$253.66
- d. Julie Price/RSE Competition Host = \$258.00
- e. Nikki Knoll/RSHS Math Team Coach = \$761.00
- f. Chad Moore/Girls Varsity Softball Coach = \$2075.00
- g. Sean Kennedy/ Athletic Supervisor (approx. 50 games) = \$1700.00

4. Resignation of Richard Saddler

Superintendent recommends the Board of School Trustees approve the resignation of Richard Sadler as a bus driver effective December 19, 2014.

5. Recommendation of Joe Stuckey as new Bus Driver

Superintendent recommends the Board of School Trustees approve Mr. Joe Stuckey as a bus driver from January 6, 2015 – May 27, 2015 (93 days) for a total of \$5,911.08.

6. Nell Girton Public Employees Retirement Fund Request

Superintendent recommends the Board of School Trustees approve Mrs. Nell Girton request to discontinue the school corporation contribution of 11.2% for PERF and allow her to begin drawing her PERF per I.C. 5-10.2-4-8.2 (b) (2).

C. Fund Raisers

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees approve the following fund raiser request:

- 1. Group: Boys Basketball  
 Contact Person: Tom Byrum  
 Event: Selling 8" Pizza Subs  
 Dates: Throughout Basketball season  
 Anticipated Income: Gross - \$3200.00 Net - \$1600.00  
 Purpose: Operating Budget
- 2. Group: Boys Basketball  
 Contact Person: Tom Byrum  
 Event: Selling Randolph Southern Coffee mugs/tumblers  
 Dates: Nov. 20<sup>th</sup> until gone  
 Anticipated Income: Gross - \$1500.00 Net - \$1062.00  
 Purpose: Operating Budget
- 3. Group: Boys Basketball  
 Contact Person: Tom Byrum

Event: Selling Randolph Southern athletic magnet  
Dates: Dec. 1 until gone  
Anticipated Income: Gross - \$3000 Net - \$1200.00  
Purpose: Operating Budget

4. Group: Athletic Department  
Contact Person: Monte Cowen  
Event: Selling Subway/Pizza Hut cards  
Dates: Dec. 1 – Dec. 19  
Anticipated Income: \$2500.00  
Purpose: Athletic Funds
5. Group: Jr. High Cheerleaders  
Contact Person: Carolyn Meyers  
Event: Selling Pictures with Santa/Gift Wrap  
Dates: Dec. 12 – Dec. 20  
Anticipated Income: \$100-\$200  
Purpose: Cheer Group/Uniforms
6. Group: Volleyball  
Contact Person: Chelsea Gibson  
Event: Selling Stadium Seats  
Dates: Jan. 2015 – Dec. 2015  
Anticipated Income: \$500.00  
Purpose: Operating Budget

D. Facility Use Requests

E. Field Trips

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees approve the following field trip request:

1. Group: JV/Varsity Boys Basketball  
Contact Person: Monte Cowen  
Event: Basketball Game  
Place: Mississinawa Valley (Union City, Ohio)  
Dates: Jan. 24 2015
2. Group: Junior/Senior Class  
Contact Person: Tamra Clements  
Event: Academic/Historic Sites  
Place: Williamsburg, VA  
Dates: March 31 – April 4

F. Curriculum

G. Board Policy

Superintendent recommends the Board of School Trustees approve the first reading of the following updated Board Policies from Neola: 1240, 1241, 1543, 2700, 3124, 5114, 5320, 8432, 0132.1, 1220, 8311, 3131, 2461, 5605, 5630.01, 5830, 8500, 8540, 9210, 9211, 5200, 8330, 0100, 0142.3, 0144.3, 3120.08, 4120.08, 5340.01, 8455, 3122.01, 4122.01, 3170, 4170, 5530, 3120, 4120, 3120.04, 3140, 4140, 3419, 4419, 5830, 9211, 5330, 8451, 7540.02, 7540.03, 7540.04, 2221, 5111, 6150.

H. School Board

I. Job Descriptions

J. Donations

K. General

1. Indirect Cost Rate and Cafeteria Fund Transfer

The indirect cost rate for RSSC is 17.7%. The school corporation may transfer up to \$21,901.27 from the Cafeteria Funds to the General Fund for expenses incurred by the school corporation. Superintendent recommends the Board of School Trustees approve transfer of \$6,500.00 for indirect costs.

VII. PRINCIPAL REPORTS

A. High School

1. Cruiser of the Season Award 2014 presented to the Girls Cross Country Team from WZZY.
2. HECC Conference
3. Testing Updates: ECA and Accuplacer
4. Athletics update

B. Elementary

1. Spell Bowl
2. Elementary Christmas Program on December 17<sup>th</sup> at 1:00 PM and 7:00 PM.
3. Holiday Snack Bags provided by local churches for approximately 147 students.
4. Thanksgiving Food Baskets donated by teachers for 16 families.

VIII. SUPERINTENDENT REPORT

- A. Corporation Christmas Breakfast on December 11<sup>th</sup> at 7:30 AM.
- B. The health insurance annual report will be submitted to the IDOE. RSSC pays \$8,268 toward a single plan health insurance. The State average is \$11,491.76. The maximum contribution for a school corporation is 12% over the State average or \$12,610.03.
- C. Free and Reduced Lunch

	High School	Elementary
Paid	54.93%	42.92%
Free	36.88%	49.39%
Reduced	8.19%	7.69%

- D. Special Education December 1 Count and Funding

RSSC will receive approximately -\$19,000.00 less in funding for 2014-2015. The number of students identified for special education services has decreased from 2013-2014 and funding is based upon need. We received -\$39,977.00 less from 2012-2013 to 2013-2014.

- E. Maintenance Report

- F. December Tax Settlement Distribution is due on December 11<sup>th</sup> from the Auditor.

IX. FACULTY, STAFF AND/OR STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING January 12th, 2015  
7:30 PM  
RSE CAFETERIA**

2014-2015 Official Count Day is 9/12/14 and 2/02/15

	5/28/14	8/12/14	9/12/14	10/6/14	11/10/14				
K(.5)	<b>15.5</b> <b>(31)</b>	<b>15</b> <b>(30)</b>	<b>15</b> <b>(30)</b>	<b>16</b> <b>(32)</b>	<b>16.5</b> <b>(33)</b>				
1	41	33	34	33	35				
2	45	37	36	37	39				
3	34	40	41	41	42				
4	35	35	35	35	35				
5	27	37	37	37	38				
6	34	26	27	27	28				
Total	<b>231.5/</b> <b>247</b>	<b>223/</b> <b>238</b>	<b>225/</b> <b>240</b>	<b>226/</b> <b>242</b>	<b>233.5/</b> <b>250</b>				
7	43	35	35	35	35				
8	52	44	44	44	46				
9	32	53	52	53	51				
10	31	33	33	33	35				
11	46	32	31	30	30				
12	44	47	46	46	46				
HS Total	<b>248</b>	<b>244</b>	<b>241</b>	<b>241</b>	<b>243</b>				
Elem Total	231.5 (247)	223 (238)	225 (240)	226 (242)	233.5 (250)				
Corp.	<b>479.5</b> (495)	<b>467</b> (482)	<b>466</b> (481)	<b>467</b> (483)	<b>476.5</b> (493)				