

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

**MONDAY
January 14, 2016
7:30 PM**

*JANUARY 11, 2016
COLLECTION
[Handwritten signatures]*

EXECUTIVE SESSION

**6:30 PM
Administrative Office**

- 5. To receive information about, and interview prospective employees**

**RANDOLPH SOUTHERN SCHOOL CORPORATION
BOARD OF FINANCE MEETING
Randolph Southern Elementary Cafeteria
3 Rebel Drive, Lynn, IN 47355
7:30 PM**

IC 5-13-7-6 requires the Board of Finance to meet: annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

- I. CALL TO ORDER
- II. ELECTION OF OFFICERS
 - A. Finance Board President
 - B. Finance Board Secretary
- III. REVIEW OF 2015 INVESTMENTS, INCOME AND DISBURSEMENTS
- IV. PROJECTIONS FOR 2016
- V. ADJOURNMENT

**REGULAR BOARD MEETING
Randolph Southern Elementary Cafeteria
3 Rebel Drive, Lynn, IN 47355**

To Follow Board of Finance Meeting

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

MONDAY
January 14, 2016

**REGULAR MEETING
Following Board of Finance Meeting**

I. CALL TO ORDER Mr. Hart

II. ORGANIZATIONAL MEETING Mr. Hart

A. Election of Officers

- 1. President _____
- 2. Vice President _____
- 3. Secretary _____

New President Presides Over the Remainder of the Meeting

B. Appointment of Treasurer

Superintendent recommends the Board of School Trustees appoint Melissa E. Kosisko as Treasurer

C. Appointment of Deputy Treasurer

Superintendent recommends the Board of School Trustees appoint Jodi Miller as Deputy Treasurer

D. Establish School Board Meeting, Day, Time and Place for 2015

Dates:

January 11	February 8
March 14	April 11
May 9	June 13
July 11	August 8
September 12	October 10
November 14	December 12

Time: 7:30 Place: Elementary Cafeteria

These dates are subject to change by a board motion and majority vote.

- E. Establish Next Regular School Board Meeting Date: February 8 at 7:30 PM
- F. Selection of Corporation Attorney and Establish Compensation for 2015

Attorney: Meeks Cockerill, Winchester, IN 47394
Compensation : Retainer: \$3000.00
Times in excess of \$25 Hours/year billed at \$120/Hr.

- G. Establish Compensation for Board Members for 2016

Annual Compensation: \$2000.00 (Statutory Maximum)
Regular Scheduled Monthly Per Meeting Attended
Compensation: \$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

- H. Compensation for Board Meetings Clerk

Superintendent recommends Board Meeting clerk at \$30.00 Per Hour.

- I. Committee Assignments for 2016

1. Discussion: Janet Caudle
2. Negotiations: Keith Hart and Eric Retter
3. Technology: Michael Miller
4. Legislation: Patricia Tillson
5. Athletic: Janet Caudle and Eric Retter
6. Collaboration/Consolidation: Keith Hart and Eric Retter or Michael Miller
7. Safety: Patricia Tillson
8. Wellness: Michael Miller

- J. Designation of Newspaper for Advertising, Budgets, Etc.

Superintendent recommends Winchester News Gazette, Winchester, IN

- K. Conflict of Interest Forms

M. Nell Girton Eric L. Retter
Patricia E. Tillson Keith Hart

II. MINUTES – December 14, 2015

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

December 2015 Cash Balance General Fund: \$252,137.04.

December 31, 2015 APV 1152-1219 -- \$1,189,894.91.

VI. NEW BUSINESS

A. Business Items

B. Personnel

1. Vacation Carry-Over Days for 12-Month Employees

Superintendent recommends the Board of School Trustees approve the vacation carry-over days for 12-month employees as follows:

Melissa Kosisko	2	Jodi Miller	6.5
Scott Dingess	58	James Holliger	7
Krista McKinney	8.5	Crystal Bond	5
Michelle Brummett	.5	Annette Wilson	9

2. Request from M. Nell Girton for Part-Time Employment

Superintendent recommends the Board of School Trustees approve M. Nell Girton's request to go from Full-time employment (40 hours per week) to Part-time employment (25-29 hours per week) as Administrative Assistant. Hours worked will continue to be split from Transportation Fund and General Fund. The hourly rate will remain the same and benefits prorated per Non-Certified Handbook. Please see attachment.

C. Fundraisers

1. Superintendent recommends the Board of School Trustees approve the following fundraiser:

Elementary Student Council requesting a Hat Day on January 22nd and Basketball Concessions on February 4th with an anticipated income of \$100 collectively. All income used for operating budget.

2. Sale of Elementary Christmas DVD's netted \$345.00.

D. Facility Use Requests

E. Field Trips

F. Facility Use Requests

G. Board Policy

1. Board Policy Revisions – First Reading

Superintendent recommends the Board of School Trustees approve the first reading of the following updated board policies from NEOLA:

8660, 9160, 8455, 8470, 8550, 7310, 8330, 8400, 8420, 5530, 6152, 6520, 7300, 5130, 5200, 5320, 5460, 1422, 3260, 3122, 4122, 1543, 1662, 3362, 4362, 5517, 1411, 3211, 4211, 2700, 5111, 5112, 1521, 3121, 4121, 8121, 3120.06, 3124, 3140, 3141, 3142, 3220, 2221, 2411, 2510.

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. High School

B. Elementary

VIII. SUPERINTENDENT REPORT

A. ISTEP and A-F Appeal Update

B. Maintenance Update

C. Free/Reduced Lunch Percent

RSE = 56% RSHS = 42% RSSC = 49%

D. ADM Count official count day -- September 18, 2015.

ADM Count ---- 2015-2016 Official Count Days are 9/18/15 and 2/1/2016

	5/29	8/6/15	9/18	11/9	12/11	1/7/16			
K(.5)	17 34	39	40	40	41	41			
1	35	29	29	29	30	29			
2	38	34	36	36	36	38			
3	40	39	37	37	38	38			
4	35	42	42	42	42	44			
5	41	34	34	34	34	35			
6	28	44	45	44	44	45			
Total	234 251	261	263	262	265	270			
7	37	31	31	33	32	34			
8	49	41	41	40	40	40			
9	53	54	53	51	50	50			
10	35	54	52	53	50	50			
11	31	33	35	33	33	34			
12	45	35	32	31	31	31			
HS Total	250	248	244	241	236	239			
Elem Total	234/ (25)	261	263	262	265	270			

Corp. 481/501 509 507 503 501 **509**

E. Other

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING: February 8, 2016
7:30 PM, RSE CAFETERIA**