

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
April 10, 2017
7:30 PM**

EXECUTIVE SESSION

**6:30 PM
Administrative Office**

- 5. To receive information about, and interview prospective employees**

REGULAR MEETING

**7:30 PM
Randolph Southern Elementary Cafeteria**

I. CALL TO ORDER Janet Caudle

II. MINUTES – Regular Meeting, March 13, 2017 Eric Retter

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS

A. Accounts Payable Vouchers and Cash Balance

March Cash Balance: \$564,487.08
APV's March 10, 2017 through April 6, 2017.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Madison National Life Insurance Joinder Agreement

Superintendent recommends the Board of School Trustees approve the Madison National Life Insurance Joinder Agreements for Long Term Disability and Group Life Insurance as presented. The minor changes for life insurance include removing secretaries, nurses and social workers from Class 8 (employee paid) and placing them in a new Class 10 which includes the cafeteria director and is paid all but \$1 by the employer. The minor changes for long term disability increased Class 4 Administrators to a maximum coverage of \$110,000 and removal of social worker from Class 3. The changes will go into effect 1/1/2017 and have no impact on current rates. The changes align with the Non-Certified Handbook.

Motion: _____ Second: _____ Vote: _____

2. Bid Acceptance: Jr./Sr. High School Laboratories and Classrooms and Superintendent Office

Superintendent recommends the Board of School Trustees approve bid of \$750,300.00 submitted from Primemark Construction on April 6, 2017 at 10:00 AM. The bid includes \$25,000.00 change order request and \$22,300.00 of alternate options for casework, wall cabinets, and store front replacement. There was only one bid submitted. All legal advertisements and bid submissions met Indiana Code.

Motion: _____ Second: _____ Vote: _____

3. Tennis Court Change Order (Drainage Tile)

Superintendent recommends the Board of School Trustees approve the request by Thor Construction Company to install 400', 6" drainage line in the area where construction is to begin. The change order will cost \$6,615 and is part of the contingency costs. Construction has been delayed due to the extremely wet spring and the drainage line is needed to allow the work to begin.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends the approval of the following personnel items:

1. Resignation of Elinda Pollic as Cafeteria Worker effective April 7, 2017.
2. Employ Tiffany Pettus as Cafeteria Jr./Sr. High School Cashier and Substitute at \$10.07 per hour effective April 11, 2017. A Limited Criminal History Check is on file.
3. Employ Amber Buchs as a Cafeteria Substitute at \$9.00 per hour Effective April 11, 2017. A Limited Criminal History Check is on file.
4. Resignation of Corey Baughman as Guidance Counselor effective at the end of the 2016-2017 school year.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

D. Facility Use Requests

E. Field Trips

F. Curriculum

G. Board Policy

H. School Board

Diplomas have arrived and are ready to sign.

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. High School

1. Jr./Sr. Trip Update
2. Jr. High Trip Update
3. 2017 Early Graduate

Cord Shinn is a junior and will graduate with an Honors Diploma. He is scheduled to enter the military after graduation. He will count as a graduate for the 2018 Cohort.

4. Prom is April 29th. Prom walk will begin at 5:00 PM in the high school gym.
5. Course Selection Handbook Changes.

B. Elementary

1. Kindergarten Roundup of the Century!
2. Mobile Dentist
3. Ag Day
4. Girl Scouts
5. Book Fair
6. Open Houses
7. 6th Grade Camp
8. 6th Grade CPR Classes
9. 6th Grade graduation
10. Field Day 8:30 a.m.
11. Professional Development 2017-18

VIII. SUPERINTENDENT REPORT

A. State Tuition Support Projections for FY 2018 and FY 2019 Submitted.

The IDOE requires schools to submit information of projections. RSSC submitted FY 2018 at 515. FY 2019 at 510 students.

We have averaged about 35 students the last four years. We graduate a large class in 2018 and 2019. The projections provided the Legislative Service Agency for FY 2018 and FY 2019 have RSSC projected at a much higher enrollment. Thus, it is skewing our projected revenue. The increase proposed by both the House and Senate are well below inflation and at a level similar to the recession of 2009.

B. Congratulations to Melissa Kosisko for being awarded the Treasurer of the Year for IASBO, District 6. Plaque will be awarded in May at the annual conference.

C. Ohio Valley Gas Increase Request.

On December 15, 2016 Ohio Valley Gas filed a request with the Office of Utility Consumer Counselor for a rate increase. If this increase is approved, RSSC present base rate of \$.3137 per therm would increase to \$.3574 per therm. Present monthly facilities charge is \$34.50 would increase to \$36.00. The previous rate adjustment was made in 2012.

D. Maintenance Report

1. Tennis Court Update

2. New intercom system was installed over spring break at RSE. The cost of \$12,896.84 was encumbered under the 2016 budget. The system replaces the original intercom (1992).

E. Cafeteria is researching having a summer lunch program at RSSC and at satellite sites (Lynn Library and a local church).

F. ADM Count Day

2016-2017 Official Count Days are 9/16/2016 & 2/1/2017

	5/26	8/3/16	9/8/16	9/16/16	11/14	12/8	2/1	3/9/17	4/6/17
K	41	33	35	35	34	36	33	33	33
1	31	39	39	39	38	38	38	38	37
2	37	32	32	32	33	33	31	31	32
3	38	38	38	37	39	39	40	41	42
4	44	39	40	40	40	40	40	40	40
5	34	47	47	48	47	47	47	47	47
6	43	35	34	34	34	35	34	35	36
Total	268	263	265	265	265	268	263	265	267
7	34	46	47	47	47	47	47	45	45
8	43	35	36	36	36	36	36	36	36
9	50	45	45	45	42	42	42	42	42
10	50	52	51	51	51	51	47	46	46
11	33	51	50	49	49	49	48	46	46
12	31	31	30	30	29	29	29	29	29
HS Total	241	260	259	258	254	254	249	244	244
Elm Total	268	263	265	265	265	268	263	264	267
Corp.	509	523	524	523	519	522	512	509	511

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: May 8, 2017
7:30 PM, RSE CAFETERIA**