

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
May 8, 2017
7:30 PM**

EXECUTIVE SESSION

6:30 PM

Jr./Sr. High School Room A8 (Enter Door 4)

- 5. To receive information about, and interview prospective employees**

REGULAR MEETING

7:30 PM

Randolph Southern Elementary Cafeteria

I. CALL TO ORDER Janet Caudle

II. MINUTES – Regular Meeting, April 10, 2017 Eric Retter

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS

A. Accounts Payable Vouchers and Cash Balance

April Cash Balance: \$579,184.56

APV's April 7, 2017 through May 4, 2017.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Approve Summer Lunch Program

Superintendent and Food Service Director recommend the Board of School Trustees approve a Summer Food Service Program as presented. The program would be available beginning June 5 and run through July 21, 2017 at the Jr./Sr. High School from 11:00 AM to 12:30 PM daily with a satellite site at the Washing Twp. Public Library on Tuesday and Thursday from noon to 12:30 PM. All children under 18 would receive the meal at no charge and all those 19 and over would be charged \$3.50 per meal. The State will reimburse for all meals served to those 18 and under.

Estimated expenses are \$7,000 for labor and \$10,000 for food costs. The labor costs would be for three staff members paid at the regular rate of pay on an average of 3.5 hours per day and supervisor paid for up to 5 hours a day.

Motion: _____ Second: _____ Vote: _____

2. Approve Ball State University Agreement for Student Teachers

Superintendent recommends the Board of School Trustees approve the Student Teacher Agreement between Randolph Southern School Corporation and Ball State University as presented. There is no cost to the school corporation.

Motion: _____ Second: _____ Vote: _____

3. Property Lease with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board of School Trustees approve the Lease Agreement with Bryan W. Martzell and Jasmine I. Martzell for the property due east of the Jr./Sr. High School Building and next to the baseball diamond for \$350.00 per year beginning on June 1, 2017 and ending May 31, 2018.

Motion: _____ Second: _____ Vote: _____

4. Loudy Office Machines Copier Lease Agreement

Superintendent recommends the Board of School Trustees approve a 63 month lease for office copiers at Randolph Southern Elementary and Randolph Southern Jr./Sr. High School at \$539.00 per month.

Motion: _____ Second: _____ Vote: _____

5. Payment Authorization for Thor Construction and Tennis Court Construction

Superintendent recommends the Board of School Trustees approve payment of \$24,822.12 for work completed as of Friday, May 5, 2017. The payment application is on file in the Administration Office.

Motion: _____ Second: _____ Vote: _____

6. Builder's Risk Insurance Policy

Superintendent recommends the Board of School Trustees approve the Builder's Risk Insurance premium proposal from Liberty Mutual Insurance at \$629.00 for tennis court and \$979.00 for renovations. Premiums will be pro-rated once the project is completed.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends the approval of the following personnel items per the Master Contract:

1. Employ Christina Robinson as High Ability Coordinator for the 2016-2017 school.
2. Employ Christina Robinson as Boys and Girls 4-H Co-Leader for 2016-2017 school year.
3. Employ Beth Randall as Boys and Girls 4-H Co-Leader for 2016-2017 school year.
4. Employ the following athletic positions for the 2017-2018 seasons:

Chris Retter as Fifth Grade Boys Basketball (2016-2017) Mr. Retter was originally approved as a volunteer.

Tyler Hostetler as Co-Ed Varsity Cross Country Coach

Bill Fish as Varsity Wrestling Coach

Amy Hinshaw as Varsity Boys Tennis Coach

Brad Moore as Varsity Girls and Boys Golf Coach contingent upon team having student participants.

Tom Byrum as Boys Head Basketball Coach per salary listed below:

Base Basketball Coaching Salary @ \$5,500.00

Open Gyms/Summer Workouts & Camps/Feeder Program=\$730.00

Weight Training = \$343.00.

Team Camps and/or Shoot-outs = \$416.00.

5. Employ Summer Technology Assistant

Superintendent recommends the Board of School Trustees approve Daegon Wilson for Summer Technology Assistant position at \$9.25 per hour for no more than 250 hours. Duties including moving computers, updating computer hardware and software.

6. Employ Summer Bus Cleaning Staff

Superintendent and Director of Operations recommend Cindy Donnell and Jonathan Williams for summer bus cleaning duties at \$9.89 per hour.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

D. Facility Use Requests

E. Field Trips

F. Curriculum

1. Course Selection Handbook Changes for 2017-2018

Superintendent and Jr./Sr. High School Principal recommend the approval of the 2017-2018 Course Selection Handbook revisions as presented.

Motion: _____ Second: _____ Vote: _____

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. PRINCIPAL REPORTS

- A. High School
 1. Congratulations to Social Studies Academic Team on qualifying for State. Members of the team are Leah Keesling, Makenzie Phenis, Montana Davis, Mary Parrett, Cord Shinn and Coach is Ms. Clements.
 2. Archery Team will participate in the National Tournament on Friday, May 12 at 1:30 in Louisville, KY.
 3. Girls Track Team are County Champions.
4X800 Relay Team broke the County and School Record.
Leah Keesling broke the school record in the 1600 meter run.
 4. Baseball & Softball County Tournament at Winchester, Saturday, May 6
 5. Guidance Counselor Application Update
 6. Google Certification Update
 7. School Safety Specialist Conference May 15 and 16.
 8. Senior Picnic and underclassmen awards, May 17, awards at 1:30.
 9. National Honor Society induction ceremony, May 24 at 6:00 PM
 10. Senior Scholarship Awards, May 31st, 6:00 PM.

11. Graduation – June 3 at 7:30 PM.

12. Prom Update

B. Elementary

1. 6th Grade Camp

2. 6th Grade Graduation and Awards Day on May 25th

3. Field Day Shirts

4. 6th Grade CPR

5. Kindergarten Open House

6. Professional Development

7. IREAD Summer School

8. Mystery Science

VIII. SUPERINTENDENT REPORT

A. Health Insurance Renewal Update

B. Maintenance Report

C. The Indiana Legislature passed HEA 1079 Background Checks for employees. This law requires all school employees have a background check every 5 years. This is an additional expense to employees.

D. Teacher and Staff Appreciation Week is May 8-12. The School Corporation greatly appreciates all that employees do for our kids. Lunch will be provided on Tuesday, May 9.

E. Graduation Date is June 3rd. Please arrive at the school at 7:15 PM.

F. Tennis Court and Renovation Update

G. ADM Count Day

2016-2017 Official Count Days are 9/16/2016 & 2/1/2017

	5/26/16	8/3/16	9/8/16	9/16/16	11/14	12/8	2/1/17	3/9/	4/6/	5/4/2017
K	41	33	35	35	34	36	33	33	33	32
1	31	39	39	39	38	38	38	38	37	36
2	37	32	32	32	33	33	31	31	32	32
3	38	38	38	37	39	39	40	41	42	42
4	44	39	40	40	40	40	40	40	40	40
5	34	47	47	48	47	47	47	47	47	47
6	43	35	34	34	34	35	34	35	36	36
Total	268	263	265	265	265	268	263	265	267	265
7	34	46	47	47	47	47	47	45	45	45
8	43	35	36	36	36	36	36	36	36	36
9	50	45	45	45	42	42	42	42	42	42
10	50	52	51	51	51	51	47	46	46	46
11	33	51	50	49	49	49	48	46	46	46
12	31	31	30	30	29	29	29	29	29	29
HS Total	241	260	259	258	254	254	249	244	244	244
Elm Total	268	263	265	265	265	268	263	264	267	509
Corp.	509	523	524	523	519	522	512	509	511	509

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: June 12, 2017
7:30 PM, RSE CAFETERIA**