

**Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A**

**MONDAY  
February 13, 2017  
7:30 PM**

**EXECUTIVE SESSION**

**6:15 PM  
Administrative Office**

- 5. To receive information about, and interview prospective employees**

**REGULAR MEETING**

**7:30 PM  
Randolph Southern Elementary Cafeteria**

- I. CALL TO ORDER Janet Caudle
- II. MINUTES – Regular Meeting, January 9, 2017 Eric Retter  
Board of Finance, January 9, 2017
- III. PRESIDENT’S BUSINESS
- PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.
- IV. OLD BUSINESS
- V. ACCOUNTS PAYABLE VOUCHERS
- A. Accounts Payable Vouchers
- APV’s January 10, 2017 through February 9, 2017.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

VI. NEW BUSINESS

A. Business Items

1. Superintendent and Corporation Treasurer request the following outstanding checks be approved for receipt into the General Fund and Capital Projects Fund. These checks have been outstanding for more than two years.

Capital Projects Fund:

Check # 1869 Henry County Glass \$319.84 12/22/2014

General Fund:

Check #1890 United Health Care \$ 26.80 12/29/2014

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Review of and Renewal of Property/Casualty/Workmen's Comp Insurance.

Three insurance agents presented bids: The Thompson Group, ESCRFT, and Pfenninger, Claxton and Estelle Insurance Group.

The Board of School Trustees accept the bid presented by \_\_\_\_\_.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Approval of Title I Amendment

Enclosed within the packet is the final allocation letter from the IDOE and the Title I Grant Amendment summation page. The school corporation will receive a total of \$89,787.59. This is a reduction of \$724.87 from 2016. The remainder of funds will pay for para-professional support.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel

1. Special Education Teacher

Superintendent and Elementary Principal recommend the approval of Mr. Garrett Murray as Special Education Teacher effective

January 26, 2017 for 76 days at \$196.72 per day (based on \$36,000 for 183 days). Mr. Murray has a Masters Degree in Special Education and six years of experience working with autistic, behavior and sensory disorders. This position is contingent upon obtaining an Emergency Teacher Permit and/or passing the Praxis II Exam. A limited criminal history check is on file.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Fundraisers

1. Superintendent recommends the Board of School Trustees approve the following fundraisers:
  - a. Softball Team  

Sale of Old Fashion Chocolate Bars for two week period or until bars are gone beginning February 17, 2017. Anticipated income is \$1,000 to be used for warm-ups, equipment, etc. Contact person is Traci Mills.
  - b. Junior Class and Senior Class sale of Little Caesars Pizza Kits during February of 2017. Anticipated income is \$500 to be used for the class trip. Contact person is Nikki Knoll.
  - c. RS Boosters request to sell shirts and bracelets at school functions as well collect crowd donations for Jake Mifsud's medical expenses.
  - d. Junior/Senior Classes and National Honor Society request approval to hold a Bingo Night on March 8, 2017 with anticipated income of \$500 to be used for Prom and National Honor Society budgets. Contact person is Nikki Knoll.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Lynn Alumni Association request to use facilities for their annual alumni banquet on Saturday, June 10, 2017 per the enclosed.

2. Athletic Boosters requests to hold a Chicken Noodle Dinner on Saturday, February 18, 2017 using the High School Kitchen and Cafeteria. Contact person is Paula Owens.
3. Chelsea Gibson requests approval for the Volleyball teams to sponsor a Youth Volleyball Skills League for grades three through eight on the following dates: Saturday mornings March 4, March 11, March 18, April 1, April 8, April 15, April 22 and April 29, 2017 in the High School gym.
4. Girls on the Run Program for Randolph Southern

YMCA Girls on the Run Program requests use of Elementary Cafeteria Area on Monday and Wednesday afternoons from 3:00 PM to 4:30 PM beginning February 15 through May 10, 2017. This program is for girls third grade through fifth grade. Certificate of Insurance Liability is on file. Contact person is Shelly Price.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Field Trips
- F. Curriculum
- G. Board Policy

1. Superintendent recommends the approval of the following Board Policies:

0100, 1520, 1520.08, 1521, 1619, 1619.02, 1619.03, 2623, 3120.08, 3121, 3124, 3419, 3419.02, 3419.03, 3420, 4120.08, 4121, 4419, 4419.02, 4419.03, 5111, 5340.01, 5460, 5530, 5830, 6605, 6700, 7540, 7540.01, 7540.02, 8120, 8121, 8330, 8340, 8400, 8405, 8455, 9700, 7510.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- H. School Board
- I. Job Descriptions
- J. Donations

K. General

1. 2017-2018 School Calendar

Survey Results and Discussion

Superintendent recommends the approval of the 2017-2018 school calendar as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

VII. PRINCIPAL REPORTS

A. High School

1. Homecoming Dance sponsored by Student Council reported actual income of \$782.00. Anticipated income was \$700.00.
2. Girls Sectional Update
3. ISTEP testing dates
4. Update on expansion of the Mid-Eastern Conference

B. Elementary

1. Special Education Update
2. Kindergarten Round-up Times
3. Spelling Bee
4. Homework
5. ISTEP
6. Art Show

VIII. SUPERINTENDENT REPORT

- A. Wellness Night: January 28<sup>th</sup>. Thank You to the Wellness Committee members for organizing the event and to the participating organizations

The organizations were Reid Hospital, Dr. Stephan Offutt – Home Doctor for You, Zija, Reach All Randolph County, Meridian Services, Centerstone, Wayne Hospital, Hands-Only CPR, Home Health Angels, YMCA, St. Vincent Randolph, Randolph County Health Department, Taste Testing of Jicama, Grapple (apple that tastes like a grape), snap peas.

Committee Members were Paula Owens, D.J. Knotts, Daniel Allen, Amy Hinshaw, Traci Mills, Kim Rhotehamel, Jenna Marquis, Tom McFarland and Mr. Bowsman.

B. ADM Count Day

2016-2017 Official Count Days are 9/16/2016 & 2/1/2017

	5/26/16	8/3/16	9/8/16	9/16/16	11/14	12/8	<b>2/1/17</b>		
K	41	33	35	35	34	36	<b>33</b>		
1	31	39	39	39	38	38	<b>38</b>		
2	37	32	32	32	33	33	<b>31</b>		
3	38	38	38	37	39	39	<b>40</b>		
4	44	39	40	40	40	40	<b>40</b>		
5	34	47	47	48	47	47	<b>47</b>		
6	43	35	34	34	34	35	<b>34</b>		
Total	268	263	265	265	265	268	<b>263</b>		
7	34	46	47	47	47	47	<b>47</b>		
8	43	35	36	36	36	36	<b>36</b>		
9	50	45	45	45	42	42	<b>42</b>		
10	50	52	51	51	51	51	<b>47</b>		
11	33	51	50	49	49	49	<b>48</b>		
12	31	31	30	30	29	29	<b>29</b>		
HS Total	241	260	259	258	254	254	<b>249</b>		
Elem Total	268	263	265	265	265	268	<b>263</b>		

Corp. 509      523      524      523      519      522      **512**

C. Emergency Preparedness Plan Update

Mr. David Woodward, Director of the IDOE Division of School Building Physical Security and Safety Department, conducted a School Safety Review of the Elementary on January 24, 2017. The Elementary school had a good review. Mr. Woodward suggested the emergency safety plan contain nuclear contamination protocols.

D. Maintenance Update

Inspection by the State Chemist Office resulted in no violations. Congratulations to janitorial and maintenance staff.

E. Inspection of Cafeteria by Randolph County Health Department resulted in no violations. Congratulations to cafeteria staff.

F. East Central Education Service Center annual report.

Total Purchases:	9,190.72
Membership Fee:	<u>1,864.00</u>
2015-16 Savings:	\$7,326.72

G. Indiana Approved Educational Shopping Cooperative

IAESC Fiscal Year Sales History and Savings were:

Total Sales: \$50,177	Total Savings: \$16,721
Transaction: 49	Average Percentage Savings: 33%

H. Recycle Dumpsters and Illegal Dumping.

I. Form 9 Financial Report from July 1, 2016 to December 31, 2016 was submitted to the IDOE Office of School Finance on December 31, 2017.

J. W2s were issued to staff members on January 27, 2017.

K. First Semester Attendance Rates

RSE = 97%	RSHS = 95.7%	RSSC = 96.4%
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L. 1782 Budget Order has been received.

Assessed Valuation = \$201,751,964

Total tax rate = \$0.746

General Fund = \$3,502,947

Debt Service = \$557,985 (\$0.2522)

CPF = \$582,123 (\$0.2584)

Transportation = \$408,624 (\$0.1807)

Bus Replacement = \$114,000 (\$0.0547)

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: March 13, 2017  
7:30 PM, RSE CAFETERIA**