

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
January 8, 2018
7:30 PM**

EXECUTIVE SESSION

**6:30 PM
Administrative Office**

- 5. To receive information about, and interview prospective employees**

ANNUAL BOARD OF FINANCE MEETING

**Randolph Southern Administrative Office Board Room
1 Rebel Drive, Lynn, IN
7:30 PM**

IC 5-13-7-6 requires the Board of Finance to meet: annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

- I. CALL TO ORDER

- II. ELECTION OF OFFICERS
 - A. Finance Board President
 - B. Finance Board Secretary

- III. REVIEW OF 2017 INVESTMENTS, INCOME AND DISBURSEMENTS

- IV. PROJECTIONS FOR 2018

- V. ADJOURNMENT

To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355

WELCOME

A G E N D A

MONDAY
January 8, 2018
Immediately following
Board of Finance Meeting

REGULAR MEETING
Following Board of Finance Meeting
Randolph Southern Administrative Office Board Room

I. CALL TO ORDER Janet Caudle

II. ORGANIZATIONAL MEETING Janet Caudle

A. Election of Officers for 2018

1. President _____

2. Vice President _____

3. Secretary _____

New President Presides Over the Remainder of the Meeting

B. Appointment of Treasurer

Superintendent recommends the Board of School Trustees appoint
Melissa R. Kosisko as Treasurer

Motion: _____ Second: _____ Vote: _____

C. Appointment of Deputy Treasurer

Superintendent recommends the Board of School Trustees appoint
Shawntel Baker as Deputy Treasurer

Motion: _____ Second: _____ Vote: _____

D. Establish School Board Meeting, Day, Time and Place for 2018

Dates:

January 8	February 12
March 12	April 9
May 14	June 11
July 9	August 13
September 10	October 8
November 12	December 10

These dates are subject to change by a board motion and majority vote

Time: 7:30 Place: Administrative Office Board Room

Motion: _____ Second: _____ Vote: _____

H. Establish Next Regular School Board Meeting Date:

February ____ at 7:30 PM

Motion: _____ Second: _____ Vote: _____

I. Selection of Corporation Attorney and Establish Compensation for 2018

Attorney: Meeks Cockerill, Winchester, IN 47394
 Compensation: Retainer: \$3000.00. 50% paid June. 50% paid December. Time in excess of \$25 Hours/year at \$125/Hr.

Motion: _____ Second: _____ Vote: _____

Special Counsel: Amy Matthews, Attorney with Church Church Hittle + Antrim, Noblesville, IN
 Compensation: \$240/Hr. and Associates \$200 to \$225/Hr. on as need basis.

Motion: _____ Second: _____ Vote: _____

J. Establish Compensation for Board Members for 2018

Annual Compensation: \$2000.00 (Statutory Maximum)
 Regular Scheduled Monthly per Meeting Attended
 Compensation: \$60.00
 Maximum Scheduled Meetings Receiving Compensation: 12

Motion: _____ Second: _____ Vote: _____

K. Compensation for Board Meetings Clerk

Superintendent recommends Board Meeting clerk at \$30.00 Per Hour.

Motion: _____ Second: _____ Vote: _____

L. Committee Assignments for 2018

1. Discussion: (One board member)
2. Negotiations: (Two board members)
3. Technology: (One board member)
4. Legislation: (One board member)
5. Athletic: (Two board members)
6. Collaboration/Consolidation: (Two board members)
7. Safety: (One board member)
8. Wellness: (One board member)

Motion: _____ Second: _____ Vote: _____

M. Designation of Newspaper for Advertising, Budgets, Etc.

Superintendent recommends Winchester News Gazette, Winchester, IN

Motion: _____ Second: _____ Vote: _____

N. Conflict of Interest Forms

Patricia E. Tillson	M. Nell Girton	Eric L. Retter
Melissa R. Kosisko		

Motion: _____ Second: _____ Vote: _____

II. MINUTES – December 12, 2017

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

A. DOT Foods Donation

The donation made by DOT Foods will be deposited in Fund 2900, Misc./Gifts/Bequests, rather than General Fund as stated at the December 2017 meeting.

Motion: _____ Second: _____ Vote: _____

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

December 2017 Cash Balance General Fund: \$659,045.47.

December 31, 2017 APV 1147 - _____ \$ _____.
January 8, 2018 APV 1 through _____.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Title I Amendment

Superintendent and Elementary Principal recommend approval of the Title I Amendment as presented. The final allocation was issued on December 18, 2017. The school will receive an additional \$204.64 which will be earmarked toward paraprofessional salary.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent, High School Principal and Athletic Director recommends the Board of School Trustees approve the following personnel items:

- 1. Resignation of Sarah Wilson as Jr./Sr. High School Paraprofessional effective January 10, 2018.

2. Employ Ralph Dalzell, Jr. as Varsity Softball Coach for 2017-2018 at \$2075.00 payable in one installment upon completion of duties.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Spirit Club, Laura Day, Sponsor, to sell shirts and accept donations at the January 20, 2018 Boys Basketball Game to benefit the CdLS Foundation. Anticipated income of \$300.

Motion: _____ Second: _____ Vote: _____

2. Elementary Library Santa Shop reported actual income of \$1070.60. Anticipated income was \$1,000.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Spartanburg Alumni request the use of the Jr./Sr. High School Cafetorium on Saturday, May 5, 2018 for the annual alumni banquet. Set up from 9:00 to 11:30 AM and banquet from 4:30 to 9:00 PM. The alumni will require the use of tables, chairs and p.a. system. Contact person is Nell Girton, Alumni Secretary.

Motion: _____ Second: _____ Vote: _____

2. Eastern Indiana Official Association, Baseball Chairman, Brad Fisher, requests permission to use the High School and Elementary Gymnasiums, Batting Cages and Baseball Filed for pre-season meetings and clinics for officials on Sunday afternoons from 1:00 to 3:00 beginning January 14, 2017 through March 25, 2018.

Motion: _____ Second: _____ Vote: _____

E. Field Trips

F. Curriculum

G. Board Policy

1. Second Reading of Board Policies:

0100, 1520, 1520.08, 1521, 1619, 1619.02, 1619.03, 2623,
3120.08, 3121, 3124, 3419, 3419.02, 3419.03, 3420, 4120.08,
4121, 4419, 4419.02, 4419.03, 5111, 5340.01, 5460, 5530, 5830,
6605, 6700, 7540, 7540.01, 7540.02, 8120, 8121, 8330, 8340,
8400, 8405, 8455, 9700.

Motion: _____ Second: _____ Vote: _____

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. High School

1. Congratulations to the Varsity Girls Basketball Team for winning the Holiday Tournament held on December 29, 2017.
2. D/F List
3. ELL Para
4. County Basketball Tournament
5. Indiana State High School Clay Target League

B. Elementary

1. Santa's Shop
2. Honor Roll
3. D/F List

- 4. Rtl Changes
- 5. Kindergarten Para Update
- 6. 9-Week Math Assessment

VIII. SUPERINTENDENT REPORT

- A. 1782 budget scheduled to arrive this week.
- B. Maintenance Report
- C. Ohio Bicycle Association requests to utilize facility in July of 2018.
- D. Del-Com tour on January 23rd.
- E. ADM Count Day

2017-2018 Official Count Day is September 15, 2017.

		8/8/17	9/15/17	10/5/17	11/7/17	12/7/17	1/4/18		
K	41	46	46	44	47	48	48		
1	31	31	32	31	30	30	30		
2	37	38	39	38	41	40	41		
3	38	37	38	38	40	39	39		
4	44	42	43	41	40	40	41		
5	34	39	40	39	40	39	42		
6	43	46	48	48	50	49	50		
Total	268	279	283	279	288	285	291		
7	34	38	39	39	40	39	42		
8	43	45	45	45	43	43	44		
9	50	37	37	36	36	37	37		
10	50	42	47	46	46	47	47		
11	33	48	50	49	49	49	49		
12	31	45	44	45	45	45	45		
HS Total	241	255	262	260	259	260	264		
Elm Total	268	279	283	279	288	285	291		

Corp. 509 534 542 539 547 545 **555**

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: February 12, 2018
7:30 PM, Administrative Office**