

Welcome

**To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

**MONDAY
January 8, 2024
6:30 PM**

EXECUTIVE SESSION

**5:30 PM
Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

ANNUAL BOARD OF FINANCE MEETING

**Superintendent's Office Board Room
1 Rebel Drive, Lynn, IN
6:30 PM**

IC 5-13-7-6 requires the Board of Finance to meet annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

I. CALL TO ORDER Eric Retter

II. ELECTION OF OFFICERS Eric Retter

A. Finance Board President

Motion: _____ Second: _____ Vote: _____

B. Finance Board Secretary

Motion: _____ Second: _____ Vote: _____

III. REVIEW OF 2023 INVESTMENTS, INCOME AND DISBURSEMENTS

IV. PROJECTIONS FOR 2024

V. ADJOURNMENT _____ PM

Motion: _____ Second: _____ Vote: _____

WELCOME

To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355

A G E N D A

MONDAY
January 8, 2024

REGULAR MEETING Immediately Following Board of Finance Meeting Superintendent's Office Board Room

I. CALL TO ORDER Eric Retter

II. ORGANIZATIONAL MEETING Eric Retter

A. Election of Officers for 2024

1. President _____

Motion: _____ Second: _____ Vote: _____

2. Vice President _____

Motion: _____ Second: _____ Vote: _____

3. Secretary _____

Motion: _____ Second: _____ Vote: _____

New President Presides Over the Remainder of the Meeting

B. Appointment of Treasurer

Superintendent recommends the Board of School Trustees appoint
Melissa R. Kosisko as Treasurer.

Motion: _____ Second: _____ Vote: _____

C. Appointment of Deputy Treasurer

Superintendent recommends the Board of School Trustees appoint

Cindee Cowen as Deputy Treasurer.

Motion: _____ Second: _____ Vote: _____

D. Establish School Board Meeting, Day, Time and Place for 2024

Dates:

January 8	February 19
March 11	April 8
May 13	June 10
July 8	August 12
September 9	October 14
November 11	December 9

These dates are subject to change by a board motion and majority vote.

Time: 6:30 PM Place: Superintendent's Office Board Room

Motion: _____ Second: _____ Vote: _____

E. Establish Next Regular School Board Meeting Date:

February 19, 2024 at 6:30 PM

Motion: _____ Second: _____ Vote: _____

F. Selection of Corporation Attorney and Establish Compensation for 2024

Attorney: Amy Matthews, Attorney with Church Church Hittle +
Antrim, Noblesville, IN 46060

Compensation: \$310-\$350/Hr. for Partners and \$260-\$285/Hr. for
Associates

Motion: _____ Second: _____ Vote: _____

G. Establish Compensation for Board Members for 2024

Annual Compensation: \$2000.00 (Statutory Maximum)

Regular Scheduled Monthly per Meeting Attended

Compensation: \$60.00

Maximum Scheduled Meetings Receiving Compensation: 12

Motion: _____ Second: _____ Vote: _____

H. Compensation for Board Meeting Clerk

Superintendent recommends Board Meeting clerk at \$30.00 Per Hour.

Motion: _____ Second: _____ Vote: _____

I. Committee Assignments for 2024

1. Discussion: (One board member)
2. Negotiations: (Two board members)
3. Technology: (One board member)
4. Legislation: (One board member)
5. Athletic: (Two board members)
6. Collaboration/Consolidation: (Two board members)
7. Safety: (One board member)
8. Wellness: (One board member)

Motion: _____ Second: _____ Vote: _____

J. Designation of Newspaper for Advertising, Budgets, Etc.

Superintendent recommends Winchester News Gazette, Winchester, IN.

Motion: _____ Second: _____ Vote: _____

K. Conflict of Interest Forms

Motion: _____ Second: _____ Vote: _____

III. APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

IV. MINUTES – Regular Meeting, December 11, 2023

Motion: _____ Second: _____ Vote: _____

V. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

VI. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

December 22, 2023 Payroll Voucher in the amount of: \$210,173.08.
January 5, 2024 Payroll Voucher in the amount of: \$129,704.89.

B. Accounts Payable Vouchers and Cash Balance

APV's numbered ____ through ____ in the amount of \$.

December 2023 Cash Balance Education Fund: \$545,503.98.
December 2023 Operations Fund: \$545,673.11.

Motion: _____ Second: _____ Vote: _____

VII. NEW BUSINESS

A. Business Items

1. Ice Miller Continuing Disclosure Agreement

Superintendent recommends approval of the contract agreement between Ice Miller and the school corporation for the Continuing Disclosure Review of the 2019 Bond. The fee is \$650.00 per Bond or \$650.00 for the calendar year 2024.

Motion: _____ Second: _____ Vote: _____

2. 2024-25 School Calendar

Approve the Randolph Southern School Corporation 2024-2024 school calendar. The calendar aligns with the other Randolph County schools, but does not align with the Richmond Area Career Center calendar in regards to Fall Break.

Motion: _____ Second: _____ Vote: _____

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends approval for the following personnel items. All documentation with the amounts to be paid, limited background checks, and recommendations has been received.

1. Approve the following ECA position corrections for the 2023-2024 school year per the Master Contract:
 - a. Elena Guerrero as Jr. High Trip Coordinator 1/2
 - b. Zoe Fisher as Jr. High Trip Coordinator 1/2
2. Brandon Bible notation.
3. Accept the resignation of Melissa Mosier from her teaching position at RSE effective January 3, 2024.
4. Approve Amanda Shinn as the English Bowl Coach for the 2023-24 school year per the Master Contract.
5. Approve Katie Uppfalt as the Math Bowl Coach for the 2023-24 school year per the Master Contract.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Financial Report from Bands request to sell cheese and sausage. Funds raised will be used for BOA Trip, Music and Marching Band. Anticipated income: \$5,000.00. Actual income: \$2,300.00. Contact person: Charles Alfrey.
2. Financial Report from Varsity Cheers request to sell Rebel gear through a website. Anticipated income: \$500.00. Actual income: \$0.00. Contact person: Shay Berger.

3. Varsity Cheers request to hold a mini cheer clinic on January 13, 2024. Funds raised will be used for cheer camp. Anticipated income: \$500.00. Contact person: Shay Berger.
4. Financial Report from Jr. /Sr. Trip Sucker Sales. Suckers were sold at games. Funds raised will go towards the Jr. /Sr. Trip. Anticipated income: \$200.00. Actual income: \$154.98. Contact person: Tammy Clements.
5. Financial Report from National Honor Society's Monte Cowen Annual Fun Run held on May 20, 2023. Funds raised will go towards the shirts for the run and the Monte Cowen Scholarship. Actual income: \$1,350.00. Contact person: Tracy Chambers.
6. Prom Committee's request to host Bingo on March 13, 2024 in the RSHS cafeteria at 6:00 PM. Funds raised will go towards the operating budget. Anticipated income: \$1,000.00-\$1,500.00. Contact person: Laura McReynolds.
7. RSE PTO's request to sell candy bars, hold a Read-A-Thon, and raise online and small business donations. Funds raised will be used to purchase smartboards for the classrooms. Candy bar sales will be from February 12, 2024 through February 27, 2024. The Read-A-Thon will be from March 8, 2024 through March 18, 2024. Anticipated income: \$5,000.00. Contact person: Alixandria Tillson.

Motion: _____ Second: _____ Vote: _____

- D. Facility Use Requests
- E. Field Trips
- F. Curriculum
- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VIII. SUPERINTENDENT REPORT

A. Free and Reduced lunch

1. RSE	RSHS	RSSC
Free=53.5%	Free=50.2%	Free=51.85%
Reduced=6.8%	Reduced=5.7%	Reduced=6.25%
Paid=39.7%	Paid=44.1%	Paid=41.9%

B. Early Literacy Achievement Grant

The Indiana Legislature passed House Enrolled Act 1001-2023 which set aside funds (\$10 million dollars) in 2023 to reward to schools and teachers to reward schools and teachers for improving students' foundational reading skills, as evidenced by IREAD-3 data. The statewide goal is to move toward 95% of Indiana's third grade students passing IREAD-3 by 2027. RS was awarded \$10,452.98 to be distributed to teachers and staff through 3rd grade that had an impact on improving reading. This distribution cannot include administrators or central office.

Paraprofessionals, special education, and English-Language staff are eligible for the grant award. There are stipulations to distribution. The staff member must have been at RS in 2022-23 and remained at RS for 2023-24. The funds must be distributed by April.

C. 1782 Budget Released and Approved on 12-21-23

RSSC received the initial 1782 budget order on 12/12/23. The initial notice cut our Education Fund budget by \$271,000. This cut was incorrect and the DLGF representative made a mistake in calculating revenue to be collected in the Education Fund through tuition support, potential transfers from other funds, and the budget appropriation for the Rainy Day Fund. Dr. Bowsman petitioned the DLGF Budget Director to correct the budget to the amounts advertised and approved by the school board on October 17, 2023 based upon the DOE 54 Tuition Support statement and current cash balances in the Rainy Day Fund. The DLGF corrected the budget back to the original submission and RSSC received the revised edition on 12/15/23.

The Assessed Value went up by \$16,310,803 from \$213,186,415 to \$229,497,218. The tax rate decreased from \$0.8897 to \$0.7945. The Max Levy is \$1,303,372 and the school corporation was approved for \$1,303,315.

Education Fund:	\$3,871,804
Operations Fund:	\$2,056,219
Debt Service Fund:	\$647,220
Rainy Day:	\$264,416

The school corporation may need to request an additional appropriation in the Education Fund due to increased enrollment and tuition support. This recommendation will be at a later date if needed.

D. Maintenance Report

E. ADM Count Day

2023-2024 Official Count Day – October 2, 2023

Grade Level	9/07/23	10/02/23	11/09/23	12/07/23	1/04/24
Pre-K					
38					
K	43	43	42	43	43
1	39	39	38	38	36
2	34	34	34	34	35
3	43	43	42	42	42
4	30	30	30	30	31
5	31	32	31	32	32
6	40	40	39	39	39
Total	260	261	256	258	258
7	31	31	31	31	31
8	37	36	36	36	36
9	39	37	38	38	40
10	34	34	35	36	36
11	36	36	36	34	34
12	39	37	35	35	30
HS Total	216	211	211	210	207
Corp Total	476	472	467	468	465

IX. K-12 PRINCIPAL REPORT

X. FACULTY, STAFF and/or STUDENT COMMENTS

XI. PATRON COMMENTS

XII. BOARD COMMENTS

XIII. ADJOURNMENT _____ PM

Motion: _____ Second: _____ Vote: _____

**NEXT REGULAR MEETING: February 19, 2024
6:30 PM, Superintendent's Office Board Room**