

**Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A  
  
Monday  
February 19, 2024  
6:30 PM**

**EXECUTIVE SESSION**

**5:00 PM  
Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

**REGULAR MEETING**  
**6:30 PM**  
**Superintendent's Office Board Room**

I. CALL TO ORDER\_\_\_\_\_ PM Pat Tillson

II. APPROVAL OF THE AGENDA

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

III. MINUTES – Regular Meeting, January 08, 2024 Don Pruitt  
Board of Finance, January 08, 2024

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

A. Spell Bowl Team Introduction.

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

January 22, 2024 Payroll Voucher in the amount of: \$150,732.46.

February 7, 2024 Payroll Voucher in the amount of: \$162,130.11.

B. Accounts Payable Vouchers and Cash Balance

APV'S numbered 3611 through 3699 in the amount of \$489,919.21.

January 31, 2024 Cash Balance Education Fund: \$580,689.13.

January 31, 2024 Operations Fund: \$496,914.58.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## VI. NEW BUSINESS

### A. Business Items

#### 1. Property, Casualty, Workman's Comp, Cyber Insurance Renewal

Dr. Bowsman requested insurance bids from the Thompson Group, the McGowan Insurance Group, and ESCRFT (Educational Service Center Risk Funding Trust) in December of 2023. Loss runs for both property/casualty, workman's comp, and cyber was provided to all three companies. The property/casualty loss claims were \$6,050.00 (damage to baseball diamond \$2,200 & attorney fees on student accusation falsely against staff member \$3850) for 2023 with reserves of \$33,650.00. We had no workman's compensation claims in 2023. The total cost for property/casualty, workman's comp, and cyber for 2022-23 was \$79,908.75.

The Thompson Group, now Acrisure, submitted bids to underwriters. The underwriters from The Thompson group EMC requiring a \$5,000 deductible for building & Business Personal Property coverage, \$25,000 deductible for wind & hail damage, and increased comp & collision deductibles to \$1,000/\$1,000.

EMC Renewal: \$90,057 & a 12.7% increase. No Armed Response Team permitted. EMC requiring a \$5,000 deductible for building & Business Personal Property coverage, \$25,000 deductible for wind & hail damage, and increased comp & collision deductibles to \$1,000/\$1,000.

Burnham & Flowers: \$106,279 & 33% increase and Armed Response Team permitted.

Liberty Mutual: \$112,247 & 40.47% increase and Armed Response Team permitted

The McGowan Group submitted a bid with Astra and Wright as the underwriter. The Armed Response Team is permitted. Quote to be submitted by Friday, February 16, 2024.

Educational Service Centers Risk Fund Trust (ESCRFT) submitted a bid and an Armed Response Team permitted. ESCRFT is a 3-year commitment. ESCRFT is a cooperative that is governed by school corporation Superintendents, Business Managers, and bylaws. The trust is a partially self-funded organization that pays claims up to

\$500,000 through premiums. The school corporation property/casualty, cyber, and work comp cannot be canceled due to claims. The bid is \$133,115.39.

Superintendent recommends the school corporation review deductibles, coverages, and accept the bid with the same or better coverage for 2023-24. Additional quotes and negotiations may be obtained up to the 3/1/2024 renewal date. Therefore, the Superintendent asks for the latitude to sign renewal prior to the renewal anniversary date.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Outstanding Checks

Superintendent recommends the Board of School Trustees approve the receipt of the following outstanding checks into the appropriate funds. These checks have been outstanding for at least two years:

Check #2019 to Alexis Shumaker in the amount of \$20.00 dated January 4, 2021.

Check #2022 to Travis Stangland in the amount of \$144.00 dated January 4, 2021.

Check #2167 to Craig Owens in the amount of \$20.00 dated February 9, 2021.

Check # 2293 to Daniel Fry in the amount of \$100.00 dated March 5, 2021.

Check #2332 to Tiffany Elliott in the amount of \$5.42 dated April 6, 2021.

Check #2460 to Deric Adams in the amount of \$60.00 dated May 25, 2021.

Check #2488 to John Ison in the amount of \$20.00 dated June 8, 2021.

Check #2497 to Bradley Jessup in the amount of \$50.00 dated June 8, 2021.

Check #2498 to John Ison in the amount of \$20.00 dated June 8, 2021.

Check #2666 to Amanda Shinn in the amount of \$47.32 dated October 15, 2021.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Facility Rental Rates Use by the Public

Superintendent recommends the Board of School Trustees approve the attached Facility Rental Rate sheet to be charged to the public wanting to utilize the high school, elementary, or extended learning center. The rental rate is based on an estimated costs for water, sewage, natural gas, electricity, janitor, toiletries, and cleaning supplies. The proposed hourly rate is \$64.00.

The school corporation has seen an increase in facility use requests for birthday parties, graduation open houses, and private for-profit events. The use of school facilities for private events are an additional cost to the school corporation and outside of the approved DLGF Operation Funds budget. The school corporation cannot utilize funds intended for educating students and school corporation operations for private events.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel

Superintendent recommends approval for the following personnel items. All documentation with the amounts to be paid, limited background checks and recommendations has been received.

1. Approve Stephanie Allen for the Boys and Girls Varsity Track coaching positions for the 2023-24 school year per the Master Contract.
2. Approve Charles Alfrey for the Boys Varsity Golf coaching position for the 2023-24 school year per the Master Contract.
3. Accept the resignation of Gary Cox from his Custodial position effective December 31, 2023.

4. Approve Gary Cox as a Cafeteria Sub for the 2023-24 school year at the rate of \$13.00 per hour.
5. Approve Danny Hudson for the Custodial position in the High School and Elementary buildings at the rate of \$16.00 per hour for 8 hours a day. His starting date will be February 19, 2024.
6. Approve Madison Miller for the JH Softball coaching position for the 2023-24 school year per the Master Contract.
7. Approve Jessica Moon for the Custodial position in the High School and Elementary buildings at the rate of \$16.00 per hour for 8 hours a day. Her starting date will be February 19, 2024.
8. Approve Kyler Naylor for the Volunteer Assistant Girls Varsity Tennis coaching position for the 2023-24 school year.
9. Approve Carlee Rismiller for the Volunteer Assistant Girls Varsity Tennis coaching position for the 2023-24 school year.
10. Approve Jeramy Shumaker for the Volunteer Assistant Boys Varsity Golf coaching position for the 2023-24 school year.
11. Approve Kory Slick for the Varsity Baseball coaching position for the 2023-24 school year per the Master Contract.
12. Approve Mrs. Jami Stephan for the First Grade Teaching position for the remainder of the 2023-24 school year for 73 days at \$17,990.85/daily rate of \$246.45. Mrs. Stephan's yearly salary will be \$45,100.00 on a 183 day contract.
13. Approve Kaibre Stephan for the Volunteer Assistant Girls Varsity Tennis coaching position for the 2023-24 school year.
14. Approve Cody Wolfal for the Assistant Varsity Baseball coaching position for the 2023-24 school year per the Master Contract.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Girls' Basketball/Athletics request to hold their 5<sup>th</sup> Annual Shootout February 23, 2024 through February 25, 2024. Funds raised will go towards equipment, supplies, etc. Anticipated income: \$10,000-\$15,000. Contact person: Daniel Allen.
2. Varsity Cheer's request to sell candy grams around Valentine's Day (February 8<sup>th</sup>, 9<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>). Funds raised will go towards the purchase of uniforms. Anticipated income: \$200.00. Contact person: Shay Berger.
3. Varsity Cheer's request to hold a Valentines Dance in the High School Cafeteria on February 16, 2024 from 7:00 PM to 10:00 PM. Funds raised will go towards the purchase of new uniforms. Anticipated income: \$350.00. Contact person: Shay Berger.
4. Jr. /Sr. Trip's request to sell tumblers from February 1, 2024 through February 15, 2024. Funds raised will go towards the trip. Anticipated income: \$50.00-\$100.00 per student. Contact person: Tamra Clements.
5. National Honor Society request to host the Monte Cowen Fun Run to raise funds to offer a scholarship May 18, 2024. Anticipated income: \$500.00. Contact person: Tracey Chambers.
6. Financial Report for Student Council's Winter Formal Dance. Anticipated income: \$100.00. Actual income: \$710.00. Contact person: Laura McReynolds.
7. Prom Committee's request host free throws during halftime and in between games at home games. Funds raised will go into the operating budget. Anticipated income: \$500.00. Contact person: Laura McReynolds.
8. Financial Report for Prom's request to sell laundry detergent. Anticipated income: \$1,000.00. Actual income: \$563.40. Contact person: Laura McReynolds.
9. Financial Report for Prom's request to place flamingo's in yards and have them pay to have them removed. Anticipated income: \$1,000.00. Actual income: \$155.00. Contact person: Laura McReynolds.

10. Financial Report for Prom's Craft Show. Anticipated income: \$500.00-\$1,000.00. Actual income: \$1,006.00. Contact person: Katey Bebout.
11. Elementary Physical Education requests to hold the Kids Heart Challenge from February 12, 2024 to February 16, 2024 during PE Class. The students will collect pledges and jump rope to support the American Heart Association. Anticipated income: \$200.00. Contact person: Paula Owens/Amy Hinshaw.
12. Wrestling requests to sell merchandise in order to purchase a second mat and warm-ups from February 12, 2024 through February 29, 2024. Anticipated income: \$500.00. Contact person: Katey Bebout.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Daniel Allen requests use of the Elementary, High School and Student Activity Center February 23, 2024 through February 25, 2024 from 6:00 AM to 9:00 PM for the 5<sup>th</sup> Annual Shootout. There will be a \$10.00 admission charge.
2. Eastern Indiana Officials Association (EIOA) requests the use of the High School Cafeteria and Gym on February 18, 2024 and February 25, 2024 from 1:00 PM to 3:00 PM for an umpire meeting and coaches clinic. Contact person is Brad Fisher.
3. Lynn/Randolph Southern Alumni requests the use of the High School Cafeteria or Gymnasium on Saturday June 8, 2024 for their Annual Alumni Banquet from 8:00 AM to 9:30 PM. This includes setup and tear down. Doors open to Alumni's at 4:00 PM. Contact person is Steve McCollum.
4. RC Crusaders requests the use of the High School and Elementary Gyms from March through May 2024 for AAU Basketball. Practices will be scheduled through the Athletic Director. Insurance form is on file. Contact person: Brian Frantz.



5. Spartanburg Alumni Association requests the use of the High School Cafeteria on May 4, 2024 from 8:00 AM to 9:30 PM for their annual business meeting and banquet. This time includes set-up and tear down. Contact person: Nell Girton.
6. Deidre Conner requests use of the Student Activity Center for a birthday party on March 10, 2024 from 10:00 AM to 6:00 PM. This includes set-up and tear down.

**\*\*Future events will have a rental rate established by the Board of School Trustees\*\***

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Field Trips

F. Curriculum

1. Superintendent, High School Principal, and Counselor recommends the Board of School Trustees approve the Memorandum of Understanding between RSSC and IU East College Core (ICC). This agreement provides an opportunity for students to earn college credit by taking AP courses offered at RSSC and/or IU East up to forty-seven (47) credits and an Associate's Degree. The credits earned can transfer to any other Indiana college. The courses are presently free to students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

G. Board Policy

H. School Board

I. Job Descriptions

J. Donations

Superintendent recommends approval of the following donations:

1. Hockemeyer Farms donated \$500.00 to the wrestling program.
2. The following donations were made to the 8<sup>th</sup> grade trip fund:  
\$200.00-Watson's Hay and Straw

\$350.00-A-1 Equipment  
 \$100.00-Lynn Friends Church  
 \$200.00-Ward's Backhoe Service  
 \$350.00-Winchester Speedway  
 \$50.00-Best Way of Indiana  
 \$50.00-Randolph Farms  
 \$300.00-Rex and Cheryl Clements  
 \$350.00-Retter Drainage and Excavating  
 \$200.00-Lynn Church of the Nazarene  
 \$500.00-Ramdas 13 LLC (Saus Shoppe)  
 \$1,000.00-Lynn Veterinary Hospital  
 \$350.00-Allen Brothers

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

K. General

## VII. SUPERINTENDENT REPORT

A. Form 9 Financial Report was submitted to the IDOE on January 31.

B. ADM Count

### 2023-2024 Official Count Day – October 2, 2023 & February 1, 2024

Grade Level	9/07/23	10/02/23	11/09/23	12/07/23	1/04/24	2/1/24
Pre-K						
41						
K	43	43	42	43	43	43
1	39	39	38	38	38	36
2	34	34	34	34	34	35
3	43	43	42	42	42	42
4	30	30	30	30	30	31
5	31	32	31	31	32	31
6	40	40	39	39	39	39
Total	260	261	256	256	258	257
7	31	31	31	31	31	31
8	37	36	36	36	36	34
9	39	37	38	38	38	38
10	34	34	35	35	36	36
11	36	36	36	36	34	34
12	39	37	35	35	35	30
HS	216	211	211	211	210	203
Total						
Corp	476	472	467	467	468	460
Total						

\*\*\*RSSC had 4 seniors that graduated at the end of the first semester, 1 transferred to Richmond High School online, 2 went to homeschool and 2 moved out of state.

VIII. K-12 PRINCIPAL REPORT

- A. Congratulations to Jaxson Latello for receiving the Randolph County Youth Leadership Council Excellence Award on January 24, 2024. Jaxson attended the St. Louis conference this past summer and participated in leadership activities. Thank you to Jerimy Stephan for serving on the council and Heather Good for serving as a 2023 judge.
- B. Kindergarten Round-Up on April 10, 2024 from 12pm-6pm.  
Preschool Round-Up on March 12, 2024 from 4pm-6pm.
- C. Crabtree Photography Proposal.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT \_\_\_\_\_ PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT REGULAR MEETING: March 11, 2024, 6:30 PM**  
**Superintendent's Office Board Room**