

The Randolph Southern School Corporation Board of School Trustees met for the regular meeting on Monday, February 13, 2017 at 7:30 PM in the Elementary Cafeteria. The following members were present:

Janet M. Caudle, President  
Michael D. Miller, Vice President  
Eric Retter, Secretary  
Patricia E. Tillson, Member  
Thomas E. McFarland, Member

## II. FEB 2017

Patricia Tillson made a motion to approve the January 9, 2017 Regular meeting minutes and the January 9, 2017 Board of Finance meeting as presented. Thomas McFarland seconded the motion and motion carried 5-0.

## III. FEB 2017

Ms. Michelle Asher-Bowling asked about the procedures for the Band Boosters to hold a fund raiser. Ms. Bowling was directed to obtain the proper request from the Jr./Sr. High School Office and submit it through the administration.

## V. FEB 2017

Michael Miller moved to approve the January 9, 2017 Accounts Payable Vouchers 24-121 as presented for General Fund; Capital Projects; Transportation; Career and Technical Perf; Title I 2016-17; Special Ed 16-17; Title II A 15-16; REAP 16-17; High Ability 14-15; School Technology; Drug Free Community; Performance Based Awards; Go Bond; Clearing and Payroll.

January 31, 2017 cash balance was \$ 525,930.99.

Patricia Tillson seconded the motion and motion carried 5-0.

## VI.A. FEB 2 2017

Thomas McFarland made a motion to that the following outstanding checks be approved for receipt into the General Fund and Capital Projects Fund. These checks have been outstanding for more than two years:

Capital Projects Fund:	Check # 1869	Henry County Glass	\$319.84	12/22/2014
General Fund:	Check #1890	United Health Care	\$ 26.80	12/29/2014

Michael Miller seconded the motion and motion was approved 5-0.

## VI.A. FEB 3 2017

Michael Miller made a motion to table the selection of Property/Casualty/Workmen's Comp Insurance for 2017-2018. Three insurance agents presented quotes The Thompson Group, ESCRFT, and Pfenninger, Claxton and Estelle Insurance Group. Superintendent Bowsman stated that each agent met in January to review the current policy terms, limits, and potential concerns. Quotes were provided to central office on February 8 and forwarded onto the board on February 9 for review. Two agents were present and allowed to give a short presentation and time to answer questions posed by the board.

Mr. Josh Estelle from Pfenninger, Claxton, & Estelle (PCE) stated that he was a Certified School Risk Manager, Certified Insurance Counselor, and Certified Work Comp advisor. Mr. Estelle stated that his company currently insures twenty school corporations. Mr. Estelle stated that PCE works with all markets in Indiana. The underwriter for this proposal is with Wright Specialty Insurance (WRM). Mr. Estelle stated that the proposal included a full Law Enforcement Liability coverage line. Mr. Estelle stated the current policy with EMC does not include coverage in the event an administrator or teacher would need to restrain a student and the student was hurt. Further, the proposal includes a Business Income and Extra Expense of \$4,000,000 compared to \$1,000,000 presently in the policy. Mr. Estelle stated that WRM provides E-Training, resources, an employment liability hotline for the school corporation.

Mr. Anson Thompson from The Thompson Group stated that his agency was hired in 2005-06 and has had a very good relationship with Randolph Southern School Corporation. Mr. Thompson stated that all claims have been paid since 2005-06 by the underwriter. Mr. Thompson stated that his company was the first to point out a deficiency in liability coverage and the school corporation now has the maximum statutory limit of \$5,000,000 under the umbrella policy. Mr. Thompson reviewed the claim loss from 2015-16 for Property/Casualty/Workman's Comp. The losses totaled roughly \$23,000 which included a recent EDP claim of \$11,000 due to a power surge. Mr. Thompson stated that the school corporation has had a very good year with low Workman's Comp claims. Specifically, Accident Fund is the underwriter for Workman's Comp and specializes in employer claims to manage losses. Mr. Thompson stated that they could quote several markets for Property/Casualty. The underwriter for this proposal is EMC. Mr. Thompson stated in his opinion the Business Income and Extra Expense of \$1,000,000 for a school corporation our size should be sufficient. Mr. Thompson stated the current Law Enforcement Liability policy covers staff in an event mentioned by PCE. Mr. Thompson stated that the EDP coverage of \$250,000 was too much as provided by PCE. Mr. Thompson asked that he be provided the same opportunity to review the proposals presented by the other agents and be allowed to compare.

Superintendent Bowsman reiterated that this process has been open to all agents. The current policy and limits are open to the public for review. All agencies were afforded the same opportunities and agents made recommendations based upon their professional opinions and industry standards. The school corporation has not taken bids for thirteen years. The board was provided all bids one day after they were provided to the school corporation. Several questions were posed by the Board and Superintendent Bowsman pertaining to the Law Enforcement Liability policy, Business Income and Extra Expense, EDP coverage, date of coverages, difference in pricing, and available resources for the school corporation.

The Board thanked the agents for their presentations. Michael Miller made a motion to table the selection of Property/Casualty/Workmen's Comp Insurance for 2017-2018. Eric Retter seconded the motion and motion carried 5-0. The Board will hold a public meeting prior to March 1 to renew Property/Casualty/Workmen's Comp Insurance.

#### VI.A. FEB 4 2017

Michael Miller made a motion to approve the final Title I Amendment. The school corporation will receive a total of \$89,787.59. This is a reduction of \$724.87 from 2016. The remainder of funds will pay for para-professional support. Patricia Tillson seconded the motion and motion carried 5-0.

#### VI.B. 3 FEB 2017

Eric Retter made a motion to approve the following personnel items:

Mr. Garrett Murray as Special Education Teacher effective January 27, 2017 for 75 days at \$196.72 per day (based on \$36,000 for 183 days). Mr. Murray has a Masters Degree in Special Education and six years of experience working with autistic, behavior and sensory disorders. This position is contingent upon obtaining an Emergency Teacher Permit and/or passing the Praxis II Exam. A limited criminal history check is on file.

Patricia Tillson seconded the motion and motion carried 5-0.

#### VI.C.3 FEB 2017

Michael Miller made a motion to approve the following fundraising requests:

1. Softball Team

Sale of Old Fashion Chocolate Bars for two week period or until bars are gone beginning February 17, 2017. Anticipated income is \$1,000 to be used for warm-ups, equipment, etc. Contact person is Traci Mills.

2. Junior Class and Senior Class sale of Little Caesars Pizza Kits during February of 2017. Anticipated income is \$500 to be used for the class trip. Contact person is Nikki Knoll.
3. RS Boosters request to sell shirts and bracelets at school functions as well collect crowd donations for Jake Mifsud's medical expenses.
4. Junior/Senior Classes and National Honor Society request approval to hold a Bingo Night on March 8, 2017 with anticipated income of \$500 to be used for Prom and National Honor Society budgets. Contact person is Nikki Knoll.

Thomas McFarland seconded the motion and motion carried 5-0.

VI.D. 3 FEB 2017

Michael Miller made a motion to approve the following facility request:

1. Lynn Alumni Association request to use facilities for their annual alumni banquet on Saturday, June 10, 2017 per the enclosed.
2. Athletic Boosters requests to hold a Chicken Noodle Dinner on Saturday, February 18, 2017 using the High School Kitchen and Cafeteria. Contact person is Paula Owens.
3. Chelsea Gibson requests approval for the Volleyball teams to sponsor a Youth Volleyball Skills League for grades three through eight on the following dates: Saturday mornings March 4, March 11, March 18, April 1, April 8, April 15, April 22 and April 29, 2017 in the High School gym.
4. Girls on the Run Program for Randolph Southern

YMCA Girls on the Run Program requests use of Elementary Cafeteria Area on Monday and Wednesday afternoons from 3:00 PM to 4:30 PM beginning February 15 through May 10, 2017. This program is for girls third grade through fifth grade. Certificate of Insurance Liability is on file. Contact person is Shelly Price.

Eric Retter seconded the motion and motion carried 4-0 with Thomas McFarland abstaining.

VI.G. 2. FEB 2017

Eric Retter made a motion to approve the following board policies:

0100, 1520, 1520.08, 1521, 1619, 1619.02, 1619.03, 2623, 3120.08, 3121, 3124, 3419, 3419.02, 3419.03, 3420, 4120.08, 4121, 4419, 4419.02, 4419.03, 5111, 5340.01, 5460, 5530, 5830, 6605, 6700, 7510 Revision, 7540, 7540.01, 7540.02, 8120, 8121, 8330, 8340, 8400, 8405, 8455, 9700.

Michael Miller seconded the motion and motion carried 5-0.

#### VI.K.1 FEB 2017

Michael Miller made a motion to approve the 2017-2018 school calendar as presented. Eric Retter seconded the motion and motion carried 5-0. (Approved calendar attached.)

#### VII.A. FEB 2017

High School Principal gave an update on income of \$782 from the Student Council Homecoming Dance, Girls Sectional ran smoothly and netted approximately \$1,000 for each school, Part I of ISTEP testing will be from February 27<sup>th</sup> through March 3<sup>rd</sup>, and the addition of Shenandoah and Eastern Hancock to the Mid-Eastern Conference. Congratulations to the Eighth Grade Girls Basketball Team who won the Randolph County Tournament. Also, congratulations to Jordan Smith qualifying for the Indiana Skills USA State Championship in the Firefighting Competition. This will be held on April 21 and 22 at the Indiana State Fairgrounds. The High School and Elementary working together collected \$1,144 for the CdLS Foundation in Ike Dalzell's honor. Brooklyn Cowen, Zoe Fisher, Emma Keesling, and Makenzie Phenis were named Academic Rising Stars by the Indiana Association of School Principals.

Congratulations to Jewelia Austin for being the Jr. High Spelling Bee Champion and the 8<sup>th</sup> Grade first place winner. Jewelia will represent Randolph Southern WIPB Spelling Bee on March 11th. Randolph Southern will be represented by Jewlia Austin, Cameron Pitman, Lilli Pennington and Braxton Bales at the County Spelling Bee held at Monroe Central on February 27, 2017.

#### VII.B. FEB 2017

Elementary Principal discussed Kindergarten Round-Up for April 5<sup>th</sup>, Elementary Spelling Bee on February 16 at 1:30 PM, and successful art show and fifth grade open house. ISTEP Part I appears to be shorter this year but Part II appears to be longer sessions for the students. Teachers are working with older students on skills and responsibilities for completing homework. The staff appreciates the addition of Mr. Murray and feel that he will do a great job.

## VIII. FEB 2017

Mr. Bowsman reported on a successful Wellness Night held January 28<sup>th</sup>. Thank You to the Wellness Committee members for organizing the event and to the participating organizations The organizations were Reid Hospital, Dr. Stephan Offutt – Home Doctor for You, Zija, Reach All Randolph County, Meridian Services, Centerstone, Wayne Hospital, Hands-Only CPR, Home Health Angels, YMCA, St. Vincent Randolph, Randolph County Health Department, Taste Testing of Jicama, Grapple (apple that tastes like a grape), snap peas. Committee Members were Paula Owens, D.J. Knotts, Daniel Allen, Amy Hinshaw, Traci Mills, Kim Rhotehamel, Jenna Marquis, and Tom McFarland.

The second official count day was February 1<sup>st</sup> and our Elementary had 263 students and the High School had 249 for a total of 512. This is 11 students from the September count.

Mr. David Woodward, Director of the IDOE Division of School Building Physical Security and Safety Department, conducted a School Safety Review of the Elementary on January 24, 2017. The Elementary school had a good review. Mr. Woodward suggested the addition of nuclear contamination protocols in next year's plan. Inspection by the State Chemist Office resulted in no violations. Congratulations to janitorial and maintenance staff. Inspection of Cafeteria by Randolph County Health Department resulted in no violations. Congratulations to cafeteria staff.

East Central Education Service Center annual report indicated a savings of \$7326.72 for 2015-2016. The Indiana Approved Educational Shopping Cooperative reported a savings of \$16,721 or an average of 33%.

Following a discussion of the illegal items being left at the recycle bins, consensus indicated the installation of a camera in order to report those who are leaving the unacceptable items.

The Form 9 Financial Report for July 1, through December 31, 2016 was submitted to the IDOE on December 31, 2016 as required and 2016 W-2's were issued on January 27, 2017. First Semester Attendance Rates were RSE at 97%, RSHS at 95.7%, and RSSC at 96.4%.

The 1782 Budget Order was received with a tax rate of \$0.746.

RSSC has been notified the first windmill payment will be in the amount of \$54,236.00. There was no faculty, staff, student or patron comments.

XI. FEB 2017

Patricia Tillson congratulated the Archery Team and Coaches for placing second overall at the State Qualifier Meet held at Monroe Central. The Board also thanked Mr. Estelle and Mr. Thompson for attending the meeting and presenting their insurance package proposals.

XII. FEB 2017

Michael Miller made a motion to adjourn at 9:15 PM. Patricia Tillson seconded the motion and motion carried 5-0. The next board meeting will be March 13, 2017 at 7:30 PM.

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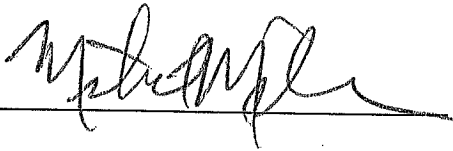
Persons Attending: Donnie Bowsman, Daniel Allen, D.J. Knotts, Josh Estelle, Anson Thompson, Michelle Bowling, Darrel Radford, Shawntel Baker and Nell Girton.

XI. FEB 2017

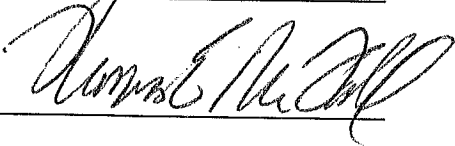
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XII. FEB 2017

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Patricia Tillson



Persons Attending: Donnie Bowsman, Daniel Allen, D.J. Knotts, Josh Estelle, Anson Thompson, Michelle Bowling, Darrel Radford, Shawntel Baker and Nell Girton.



RANDOLPH SOUTHERN SCHOOL CORPORATION  
Randolph Southern High School Library  
2 Rebel Drive, Lynn, IN 47355

The Randolph Southern School Corporation Board of School Trustees met for the special meeting on Thursday, February 23, 2017 at 7:30 AM in the High School Library. The following members were present:

Janet M. Caudle, President  
Michael Miller, Vice President  
Eric Retter, Secretary  
Pat Tillson, Member  
Tom McFarland, Member

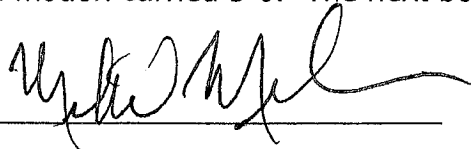
I. CALL TO ORDER at 7:30 AM

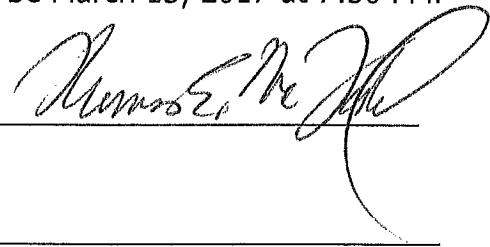
IV. A. 1. FEB 2017

Approval of Property/Casualty/Workmen's Comp Insurance for 2017-2018. The Thompson Group, Pfenninger Claxton and Estelle Insurance Group, and ESCRFT were all present.

Eric Retter made a motion to accept the bid of \$49,504 for Property, Casualty and Workmen's Comp Insurance from The Thompson Group. Michael Miller seconded the motion. The motion carried 3-2.

Michael Miller made a motion to adjourn at 7:41 AM. Eric Retter seconded the motion and motion carried 5-0. The next board meeting will be March 13, 2017 at 7:30 PM.

  
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Persons Attending: Mr. Bowsman, Shawntel Baker, Anson Thompson, Dakota Crabtree, Josh Estelle, Garrett Beam and Adam Adler. \_