

## NOTICE OF EXECUTIVE SESSION

NAME OF GOVERNING BODY: Randolph Southern School Corporation

DATE OF MEETING: January 13, 2020 6:30 PM


PLACE OF MEETING: Superintendent's Office

ADDRESS: One Rebel Drive, Lynn, IN 47355

The governing body named above will conduct an Executive Session pursuant to Indiana's Open Door Law, IC 5-14-1.506(b) for the following reason(s):

- X 1. Where authorized by federal or state statute.
- 2. For discussion of strategy for: (A) Collective bargaining, (B) initiation of litigation or litigation which is either pending or has been threatened specifically in writing. Litigation includes judicial action or administrative law proceedings under federal or state law. (C) Implementation of security systems. (D) Purchase or lease of real property up to the time a contract or option to purchase or lease is executed by the parties. (E) School consolidation.
- X 3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
- X 4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the promotion of industrial or business development in Indiana, the retention or expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
- X 5. To receive information about and interview prospective employees.
- 6. With respect to any individual over whom the governing body has jurisdiction: (A) to receive information concerning the individual's alleged misconduct; and (B) to discuss, before termination, the individual's status as an employee, a student, or an independent contractor who is: (i) a physician; or (ii) a school bus driver.
- X 7. For discussion of records classified as confidential by State or Federal statute.
- 8. To discuss before a placement decision an individual student's abilities, past performance, behavior, and needs.
- X 9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
- 10. When considering the appointment of a public official, to do the following:
  - (A) Develop a list of prospective appointees.
  - (B) Consider applications.
  - (C) Make one initial exclusion of prospective appointees.
- 11. To train school board members with an outside consultant about the performance of the role of the members as public officials.

I HEREBY CERTIFY THAT ONLY THOSE ITEMS CHECKED ABOVE WERE DISCUSSED IN EXECUTIVE SESSIONS.

  
Thomas E. McFarland, Secretary

RANDOLPH SOUTHERN SCHOOL CORPORATION  
**BOARD OF FINANCE MEETING**  
**Superintendent's Office Board Room**  
**1 Rebel Drive, Lynn, IN 47355**

IC 5-13-7-6 requires the Board of Finance to meet: annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

I. JAN 2020

Tom McFarland called the 2020 Board of Finance Meeting to order at 7:30 PM on Monday, January 13, 2020.

II. JAN 2020

Mike Miller made a motion to elect Tom McFarland as President of the 2020 Board of Finance. Jan Caudle seconded the motion and motion carried 4-0 with Mr. McFarland abstaining.

Mike Miller made a motion to elect Pat Tillson as Secretary of the 2020 Board of Finance. Jan Caudle seconded the motion and motion carried 4-0 with Mrs. Tillson abstaining.


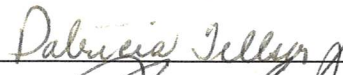
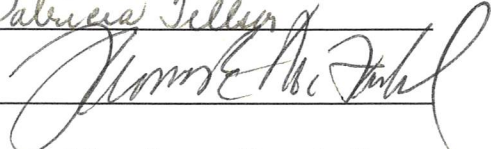
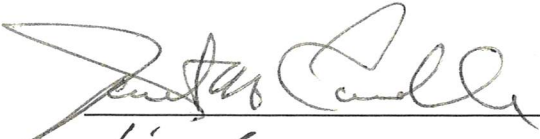
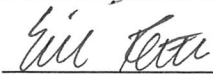
III. JAN 2020

Superintendent Bowsman presented and reviewed the DUAB Fiscal Indicators, Income and Disbursements Financial Report for 2019. See attachment.

IV. JAN 2020

Superintendent Bowsman discussed financial projections for 2020. See Attachment.

Jan Caudle made a motion to adjourn at 7:55 PM. Eric Retter seconded the motion and motion carried 5-0.

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Persons Attending: Donnie Bowsman, Daniel Allen, Robert Mangus, Shawntel Baker, and Cindee Cowen.

The Randolph Southern School Corporation Board of School Trustees met for the regular meeting on Monday, January 13, 2020 at 7:55 PM in the Superintendent's Office Board Room. The following members were present:

Eric Retter, President  
Pat Tillson, Vice President  
Tom McFarland, Secretary  
Jan Caudle, Member  
Mike Miller, Member

## II.H.1 JAN ORGANIZATION 2020

Pat Tillson made a motion to elect Mike Miller as President. Jan Caudle seconded the motion and motion carried 4-0 with Mr. Miller abstaining.

Tom McFarland made a motion to Eric Retter as Vice President. Jan Caudle seconded the motion and motion carried 4-0 with Mr. Retter abstaining.

Eric Retter made a motion to elect Tom McFarland as Secretary. Jan Caudle seconded the motion and motion carried 4-0 with Mr. McFarland abstaining.

Mr. Miller presided over the remaining of the meeting.

Tom McFarland made a motion to appoint Melissa R. Kosisko as Treasurer. Eric Retter seconded the motion and motion carried 5-0.

Jan Caudle made a motion to appoint Shawntel Baker as Deputy Treasurer. Tom McFarland seconded the motion and motion carried 5-0.

Eric Retter made a motion to establish school board meeting, day, time and place for 2020 as follows:

### Dates:

January 13	February 10	March 9
April 13	May 11	June 8
July 13	August 10	September 14
October 12	November 9	December 14

Time: 7:30                      Place: Superintendent's Office Board Room.  
These dates are subject to change by a board motion and majority vote.

Tom McFarland seconded the motion and motion carried 5-0.

Tom McFarland made a motion to establish the next regular school board meeting for February 10, 2020 at 7:30 PM in the Superintendent's Office Board Room. Eric Retter seconded the motion and motion carried 5-0.

Jan Caudle made a motion to appoint Meeks Cockerill, Winchester, Indiana, as Corporation Attorney for 2020 with an annual retainer of \$3,000.00 and time in excess of 25 hours/year billed at \$150.00/hour. Tom McFarland seconded the motion. Motion carried 5-0.

Tom McFarland made a motion to appoint Special Counsel, Amy Matthews, Attorney with Church Church Hittle + Antrim, Noblesville, Indiana, at \$240.00/hour and Associates \$225.00/hour on an as need basis for 2020. Jan Caudle seconded the motion and motion carried 5-0.

Eric Retter made a motion to establish board member compensation for 2020 as follows:

Annual Compensation:	\$2000.00 (Statutory Maximum)
Regular Scheduled Monthly per Meeting Attended Compensation:	\$60.00
Maximum Scheduled Meetings Receiving Compensation:	12

Tom McFarland seconded the motion and motion carried 5-0.

Eric Retter made a motion to establish board meeting clerk compensation at \$30.00 per hour. Tom McFarland seconded the motion and motion carried 5-0.

Eric Retter made a motion to approve the following committee assignments for 2020:

Discussion:	Jan Caudle
Negotiations:	JanCaudle, Eric Retter
Technology:	Mike Miller
Legislative Liaison:	Pat Tillson
Athletic:	Tom McFarland, Eric Retter
Collaboration/Consolidation:	Inactive
Safety:	Pat Tillson
Wellness:	Tom McFarland.

Tom McFarland seconded the motion and motion carried 5-0.

Jan Caudle made a motion to select the Winchester News Gazette, Winchester, Indiana, as the designated newspaper for advertising, budgets, etc. Tom McFarland seconded the motion and motion carried 5-0.



Eric Retter made a motion to approve the following conflict of interest forms:

Shawntel Baker  
Eric L. Retter

Melissa R. Kosisko  
Pat Tillson

Jan Caudle seconded the motion and motion carried 5-0.

## II. JAN 2020

Tom McFarland made a motion to approve the December 9, 2019 minutes as presented. Eric Retter seconded the motion and motion carried 5-0.

## V. JAN 2020

Eric Retter moved to approve the December 31, 2019 Accounts Payable Vouchers 1107 through 1178 in the amount of \$1,376,247.41 as presented for Education Fund; Debt Service; Operations Fund; Misc./Gifts/Bequests; Drug Free Community; Secured School Safety Grant; High Ability 19-20; Title I 19-20; Special Ed 2019-20; REAP 2019-20; Clearing and Payroll as well as January 13, 2020 APV 1-19 in the amount of \$302,194.90 for Education Fund; Operations Fund; Renovation Bond 2019; Secured School Safety Grant; Title I 19-20; Special Ed; Title IV 19-20; REAP 19-20; Clearing and Payroll.

December 31, 2019 cash balance Education Fund was \$501,864.66.

Jan Caudle seconded the motion and motion carried 5-0.

### VI.A.1 JAN 2020

Eric Retter made a motion to approve the Title I Amendment as presented. Jan Caudle seconded the motion and motion carried 5-0.

### VI.A.2 JAN 2020

Eric Retter made a motion to approve the Corporation opening a checking account for the Operations and Education Funds at Merchants Bank of Indiana. Jan Caudle seconded the motion and motion carried 5-0.

### VI.A.3 JAN 2020

Superintendent Bowsman recommended rejecting Current Mechanical's chiller demo and install bid, due to it not aligning with specifications and was over budget. The project should be re-bid to align with the School Corporation's needs. Tom McFarland

made a motion to reject the chiller demo and install bid. Eric Retter seconded the motion and motion carried 5-0.

#### VI.A.4 JAN 2020

Jan Caudle made a motion to approve the Unesco invoice in the amount of \$59,250.00 for partial design and construction phase. \$19,000.00 was paid from the 2019 appropriation budget and \$40,250.00 was from the 2019 rental lease bond. Tom McFarland seconded the motion and motion carried 5-0.

#### VI.B.1

Eric Retter made a motion to approve the following personnel items as presented:

1. Brittany Cash Maternity Leave from February 29, 2020 through May 13, 2020.
2. Cindee Cowen as Corporation Transportation Secretary/Administrative Assistant at \$15.07 per hour for 8 hours per day, effective January 1, 2020.
3. Derek Evens as Reserve Wrestling Coach for 2019-2020.
4. Heather Gray as Select Choir Teacher for 2019-2020.
5. Laura McReynolds as Jr./Sr. High School Secretary/ECA Treasurer at \$12.96 per hour for 8 hours per day, effective January 1, 2020.
6. Increasing April Thurston, Elementary Secretary, to 8 hours per day.
7. Sarah Wilson's resignation as Guidance Secretary/ELC effective January 17, 2020.

Tom McFarland seconded the motion and motion carried 5-0.

#### VI.C.1 JAN 2020

Eric Retter made a motion to approve the following fundraising report:

1. Prom Committee Scentsy Fundraiser reported actual income of \$230.00. Anticipated income was \$300.00. Contact person, Randi Durbin.

Tom McFarland seconded the motion and motion carried 5-0.

#### VI.D. 1 JAN 2019

Eric Retter made a motion to approve the following facility use requests:

1. Grades 3-8 Girls basketball tournament March 6-8. Admission is \$5.00 per person. Contact person: Daniel Allen.

Jan Caudle seconded the motion and motion carried 5-0.

#### VI.G. 1. JAN 2020

Pat Tillson made a motion to approve the first reading of the following NEOLA board policy updates:

0100, 0151.1, 1520, 1520.08, 3120.08, 3220.01, 3220.02, 4120.08, 5111, 5111.01, 5223, 5335, 5600, 5610, 6220, 6230, 6520, 7300, 7440.03 (New), 7530.02, 7540, 7540.02, 7540.04, 7544, 8120, 8310, 8400, 8405, 8420, 8455, 8462, 8600.

Eric Retter seconded the motion and motion carried 5-0.

#### VII.A.1 JAN 2020

Superintendent reported on the following items:

1. Free and Reduced lunch percentages for the Elementary, High School and Corporation.
2. Establishing a transition of Corporation funds to Merchants Bank of Indiana.
3. Discussed Indiana Legislature to approve the hold harmless category for letter grade and teacher evaluations.
4. Maintenance Department report was reviewed.
5. Discussion was held concerning leasing buses in lieu of buying and eliminating high maintenance cost.
6. Reviewed the Corporation's health insurance contributions compared to the state's average.
7. Expressed gratitude to the local Law Enforcement, EMS and the Department of Homeland Security for their acts of bravery with the incident that occurred on December 20, 2019.
8. Discussed the 1782 Budget.
9. Reported the ADM Count.

#### VIII.A. JAN 2020

Elementary Principal reported the following items:

1. Discussed IDOE filing a waiver for alternative assessments which exceeds the 1% cap. Randolph Southern School Corporation is over the cap. The school must complete a survey and review our special education IEP's.
2. Mr. Allen has been working with elementary girls basketball and coordinating plays and defense aligning with upper level teams. He will be



supervising a tournament in March and using the admission cost for the program to purchase jerseys, equipment, etc.

#### VIII.B. JAN 2020

Jr./Sr. High School Principal reported the following items:

1. Reported the FFA Crops Judging Team placed 31 out of 50 teams that participated in the State competition.
2. Gage Ison advanced to the Regional competition in bowling.
3. Mr. Mangus is reviewing applications for the High School Secretary/Receptionist position. There have been eleven individuals apply and will be setting up interviews with four potential applicants.
4. Mrs. Chambers and Mr. Mangus have been working on the new Master schedule for next year. High School should not have to lose any classes and hopes to add a Physics class and co-op with Winchester High School. The High School hopes to offer a total of five Ag. Pathways, which is up from three in the current school year. The High School has added a Capstone workplace. Currently the High School has two students working with Dave Hazelett on a videography project. Mr. Bowsman will review the proposed Master schedule in the next couple of weeks.
5. Had a successful Randolph County tournament, concessions made over \$7,000.00 during the event.

#### IX. JAN 2020

There were no faculty, staff, or student comments.

#### X. JAN 2020

There were no patron comments.

#### XI. JAN 2020

Tom McFarland mentioned it was good meeting.

Eric Retter thanked Mr. Bowsman and Mr. Mangus for their leadership, actions, and passion for student safety during the crisis event December 20, 2019.

Pat Tillson made a motion to adjourn at 9:15 PM. Eric Retter seconded the motion and motion carried 5-0. The next regular board meeting will be February 10, 2020 at 7:30 PM, in the Superintendent's Office Board Room.



Michael Miller

Patricia Jellison

Thomas E. McPherson

Janet M. Coady

Eric Totten

Persons Attending: Daniel Allen, Shawntel Baker, Donnie Bowsman, Cindee Cowen, Robert Mangus.