

To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355

A G E N D A

**MONDAY
AUGUST 11, 2014
7:30 PM**

**EXECUTIVE SESSION
6:30 PM
Administrative Office**

- 4. To receive information about, and interview prospective employees.**

I. CALL TO ORDER

Mrs. Tillson

II. MINUTES -- July 14, 2014

Mr. Retter

III. PRESIDENT'S BUSINESS

Mrs. Tillson

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS

Cash Balance July 31, 2014 = \$262,863.43. This is 7.4% of a \$3,550,256 budget.

VI. NEW BUSINESS

A. Business Items

1. Permission to Advertise the 2015 Budget

Superintendent recommends the Board of School Trustees approve the proposed 2015 Budget for advertising on August 15, 2014 and authorization to make any corrections necessary when the second advertisement is made on August 22, 2014. The public hearing is scheduled for Monday, September 8, 2014 at 7:30 PM in the RS Elementary Cafeteria located at 3 Rebel Drive, Lynn, IN. The adoption of the proposed 2015 budget is on October 13, 2014 at 7:30 PM in the RS Elementary Cafeteria located at 3 Rebel Drive, Lynn, IN.

2. Resolution to Reduce Rainy Day Fund Appropriation

Superintendent recommends the Board of School Trustees reduce the 2014 Rainy Day Fund Appropriation by \$400,000.00. This will leave \$175,335.00 appropriation for the remainder of the 2014 year.

B. Personnel Items

1. Industrial Arts Instructor and Wrestling Coach Resignation

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees accept the resignation of Mr. Mark Baldwin as Industrial Arts teacher and Wrestling Coach effective August 4, 2014.

2. Approve Bus Driver Contracts for 2014-2015

Superintendent recommends the Board of School Trustees approve Bus Driver contracts for the 2014-2015 school year as presented.

3. Approve Part-Time Special Education Mini Bus Driver

Director of Operations recommend the Board of School Trustees approve Jerimy Stephan as a part-time (two days a week or as needed) Special Ed Mini-Bus Driver at an hourly rate of \$14.89 for the 2014-2015 school year.

Note: Mr. Philip Williams requested to the Superintendent to have his days reduced to three per week.

4. Accept Resignation of Custodian

Director of Operations and Superintendent recommend the Board of School Trustees accept the resignation of Michelle Brummett as a Custodian effective August 15, 2014.

5. Approval of Industrial Arts Teacher

Superintendent and Jr./Sr.High School Principal recommend the Board of School Trustees approve _____ for the Industrial Arts position for the 2014-2015 school year at a salary of \$_____ contingent upon the receipt of a clear expanded criminal history check.

6. Approval Elementary Student Council Supervisor

Elementary Principal and Superintendent recommend the Board of School Trustees approve Courtney McQueen as Elementary Student Council Supervisor for the 2014-2015 school year at a stipend of \$610.00 per the master agreement.

7. Approve Jr. High Cross Country Coach

Jr./Sr. High School Principal and Superintendent recommend the Board of School Trustees approve Mr. Bill Pearson as the 2014 Jr. High Cross Country Coach at \$1,174.00 per the extra-curricular schedule. A expanded criminal history check is on file.

C. Fund Raisers

1. Jr./Sr. High School Principal recommends the Board of School Trustees approve the following fund raisers:

Group: High School Cheerleaders
Contact Person: Lindsey Saunders
Event: Car Wash
Date: Saturday, June 21, 2014
Actual Income: \$356.85
Purpose: Operating Budget and Camp

2. Group: Volleyball
Contact Person: Chelsea Gibson
Events: Elementary Clinic held in September
Anticipated Income of \$100-\$150

Dig Pink Shirt Sale September/October
Anticipated Income of \$100
Fan Shirt Sale in August beginning of Season
Anticipated Income of \$150

3. Group: Music Boosters
Contact Person: Stacey Briggs
Dance on August 29, 2014 7:00 to 10:00 PM
Anticipated Income: \$500

D. Facility Use Requests

1. Randolph County Swat Team

Superintendent recommends the Board of School Trustees approve the use of school buildings for SWAT Team training on August 13, 2014 from 8:00 PM to midnight. Officer Brad Fisher is the contact person and insurance statement is on file.

E. Field Trips

F. Curriculum

1. Approval Staff Handbooks

Elementary Principal, Jr./Sr. High School Principal, and Superintendent recommend the Board of School Trustees approve the 2014-2015 Staff Handbooks as presented.

2. Approval of the 1:1 Handbook Policy

Superintendent and 1:1 Technology Team recommend the Board of School Trustees approve parent and student 1:1 handbook policy as presented.

3. Elementary Textbook Rental Fee Update

Elementary Principal and Superintendent recommend the Board of School Trustees approve the Elementary 2014-2015 Textbook Rental Fee schedule as revised on August 6, 2014.

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. PRINCIPAL REPORTS

- A. Jr./Sr. High School
 - 1. Drum Line—Sacramento Mandarins
 - 2. Master Schedule and Staff Update
- B. Elementary
 - 1. Teaching Assignments and Support Staff for 2014-2015

VIII. SUPERINTENDENT REPORT

- A. Estimate of General Fund Revenue for 2015. This is a decrease of \$154,879 from the certified 2014 General Fund Revenue.
- B. Insurance Claim Update: School Corporation has received final payment from EMC for damages caused by the broken water line in the Elementary. All contractors will be paid and repairs have been made.
- C. Negotiations will begin within the next two weeks. Per Indiana Code, Master Contract must be settled by September 30, 2014.
- D. Maintenance Update
- E. Bi-Annual Financial Report was submitted on July 25th.
- F. Preliminary ADM after registration. This could change after the first day of school.

RSE = 222.5 RSHS = 244.0 CORP = 466.50

Official ADM Count Days are September 12, 2014 (July – December 2014)
and February 2, 2015 (February – June 2015).

IX. FACULTY, STAFF AND/OR STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING SEPTEMBER 8, 2014
7:30 PM
RSE CAFETERIA**

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VI. NEW BUSINESS

E. Field Trips

1. Varsity Cross Country Meet at Brookville, OH

Athletic Director, Jr./Sr. High School Principal and Superintendent recommend the Board of School Trustees approve an out-of-state field trip for the Co-Ed Varsity Cross Country Team to Brookville, OH on September 6, 2014.