

**Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A  
  
MONDAY  
March 14, 2016  
7:30 PM**

**EXECUTIVE SESSION  
6:00 PM  
Administrative Office**

**5. To receive information about, and interview prospective employees**

- I. CALL TO ORDER Patricia Tillson
  
- II. MINUTES – February 8, 2016 Janet Caudle
  
- III. PRESIDENT’S BUSINESS  

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY  
WISH TO ADDRESS AT THIS TIME.
  
- IV. OLD BUSINESS
  
- V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE
  - A. Accounts Payable Vouchers and Cash Balance  

February 29, 2016 Cash Balance General Fund: \$ 345,614.71
  
- VI. NEW BUSINESS
  - A. Business Items

1. Washington Twp. Library Board Appointment

Superintendent recommends the Board of School Trustees appoint Debbie Vincent to the Washington Township Public Library Board for a four-year term of March 1, 2016 to February 28, 2020.

2. Request for Proposal – Facilities Assessment

Superintendent will present proposals from vendors.

3. Bond Council and Financial Advisor Selection

Superintendent recommends the approval of the Engagement Letters from City Securities Corporation as Financial Advisor and Ice Miller as Bond Council for securing bonds for facility upgrade projects.

4. Valic Resolution

Superintendent recommends the Board of School Trustees approve the amendment to the Valic retirement plan originally effective July 1, 2002 by adopting the document titled "Valic Retirement Services Company Resolution Authorizing Amendment and Restatement of Retirement Plan for Governmental Employers."

5. Health Consortium Withdraw Resolution

See attached resolution.

B. Personnel Items

1. Superintendent recommends the Board of School Trustees approve the following personnel items:

- a. Request from teacher Cynthia Gourley to retire from her teaching position at the end of the 2015-2016 school year after 37 years of service.
- b. Employ Travis Ogden as a substitute custodian effective February 23, 2016 at \$10.63/hour contingent upon receipt of a clear expanded criminal history background check. A clear limited history check is on file.

- c. Employ Mark Miller as part-time groundskeeper effective March 7, 2016 on an as needed basis at \$10.63/hour. An expanded criminal history background check is on file.
- d. Termination of Chrystal Bond as custodian due to violation of Non-Certified Handbook Page 13, Letter D, Breach of Duties.
- e. Superintendent recommends the Board of School Trustees approve the pay rate adjustment for Jodi Miller at \$19.25 as she fulfills full responsibilities as Deputy Treasurer and Transportation Coordinator.
- f. Rob Morford as Jr. High Track Coach per the current extra-curricular schedule. An expanded criminal history check is on file. John Lash requested to resign his position as Jr. High Track Coach taken through the board in June of 2015.
- g. Traci Mills as Girl's Varsity Softball Coach and Jr. High Girls' Softball Coach per the current extra-curricular schedule. An expanded criminal history check is on file.
- h. Junior Dalzell as Assistant Girls' Varsity Softball Coach and Girl's Jr. High Softball Volunteer coach. An expanded criminal history check is on file.
- i. Amy Hinshaw as Varsity Girl's Tennis Coach per the current extra-curricular schedule.
- j. Eric Clear as Jr. High Baseball Coach per the current extra-curricular schedule. Joe Saylor requested to resign as a paid coach approved by Board in June 2015. He will remain as a volunteer assistant.
- k. Travis Gambrel as Varsity Baseball Assistant Coach per the current extra-curricular schedule.
- l. The following individuals are volunteers for each sport:
  - 1. Travis Gambrel for Jr. High Baseball
  - 2. Lacey Covington as Girls Softball Assistant
  - 3. Kara Snyder as Girl's Track and Field Assistant
  - 4. Kyle Slick as Girl's Track and Field Assistant
  - 5. Shawna Smith as Girl's Track and Field Assistant

C. Fund Raisers

1. Spirt Store, Lauren Day Advisor, requests to hold a Staff vs. Student Softball Game on May 13, 2016 at 6:00 PM with anticipated income of \$100 for use in operation of Spirit Store.
2. FYI – Laundry Soap sale by Softball actual income was \$772. Anticipated income was \$1200.

D. Facility Requests

1. Good Friday Service

Superintendent recommends the Board of School Trustees approve the use of the Jr./Sr. High School Cafetorium Friday evening, March 25, 2016 by the Randolph Southern Ministerial Association, Pastor Scott Miller contact person.

E. Field Trips

F. Curriculum

1. Approval of School Improvement Plans for 2015-2016

School Principals and Superintendent recommend the approval of the 2015-2016 Randolph Southern Elementary and Jr./Sr. High School Improvement Plans as presented.

G. Board Policy

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. Jr./Sr. High School Report

1. MacKenzie Bales named a National Academic All-American in Swimming.
  2. ISTEP+ Testing Update
  3. Wellness Night update held at Boys Varsity Basketball Game on February 12.
  4. Convocation for Drug Use Prevention held March 10<sup>th</sup>.
- B. Elementary School Report
1. Congratulations to Jacob Ridgeway, 6<sup>th</sup> Grade, as the Overall Runner Up in the Randolph County Spelling Bee Competition.
  2. RSE will be awarded \$3,455 from the Indiana Early Intervention Grant. Congratulations to the staff.
  3. Indiana Youth Survey, Sixth Grade through Eighth Grade

#### VIII. SUPERINTENDENT REPORT

- A. RSSC Tech Grant application made it to the presentation level with the IDOE. The Tech Team presented March 9, 2016.
- B. Annual Performance Report will be published in the News Gazette and placed on the corporation website. The performance report is in your packet.
- C. Maintenance Update

D. ADM Count ----- 2015-2016 Official Count Days are 9/18/15 and 2/1/2016

	5/29	8/6/15	9/10/2015	2/1/2016	<b>3/10/</b>				
K(.5)	17 34	39	40	41	<b>41</b>				
1	35	29	29	29	<b>29</b>				
2	38	34	36	38	<b>38</b>				
3	40	39	37	38	<b>38</b>				
4	35	42	42	45	<b>46</b>				
5	41	34	34	35	<b>34</b>				
6	28	44	45	45	<b>45</b>				
Total	234 251	261	263	271	<b>271</b>				
7	37	31	31	34	<b>34</b>				
8	49	41	41	41	<b>41</b>				
9	53	54	53	50	<b>50</b>				
10	35	54	54	50	<b>50</b>				
11	31	33	36	34	<b>34</b>				
12	45	35	32	31	<b>32</b>				
HS Total	250	248	247	240	<b>241</b>				
Elem Total )	234/ (251 )	261	263	511	<b>271</b>				

Corp. 481/501 509 510 511 **512**

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING: April 11, 2016  
7:30 PM, RSE CAFETERIA**