

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

**MONDAY
May 9, 2016
7:30 PM**

**EXECUTIVE SESSION
6:30 PM
Administrative Office**

5. To receive information about, and interview prospective employees

- I. CALL TO ORDER Patricia Tillson
- II. MINUTES – April 11, 2016 Janet Caudle
- III. PRESIDENT’S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.
- IV. OLD BUSINESS
- V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE
 - A. Accounts Payable Vouchers and Cash Balance

April 30, 2016 Cash Balance General Fund: \$393,494.24
- VI. NEW BUSINESS
 - A. Business Items
 - 1. Schmidt Associates presentation and discussion of renovation projects.

2. Property Lease with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board of School Trustees approve the Lease Agreement with Bryan W. Martzell and Jasmine I. Martzell for the property due east of the Jr./Sr. High School Building and next to the baseball diamond for \$1.00 per year beginning on June 1, 2016 and ending May 31, 2017.

3. School Lunch Prices for 2016-2017

Superintendent and Cafeteria Director recommend the Board of School Trustees approve the following school lunch prices for 2016-2017:

Elementary Lunch \$2.05
Jr./Sr. High School Lunch \$2.35

The \$0.10 increase in prices complies with the mandatory USDA Paid Lunch Equity Tool SY2016-17.

4. Anthem Vision Renewal

Superintendent recommends the Board of School Trustees approve the 2016-2017 Anthem Vision Insurance renewal at \$5,767.32. This is no change from 2015-16.

5. Non-Certified Handbook Changes

Superintendent recommends the Board of School Trustees approve the following changes to the Non-Certified Handbook:

Letter a., Page 11

Category I and Category II Employees must work an average of thirty (30) hours per week during the calendar year to be eligible for the corporation group health insurance plan according to the Affordable Care Act.

Category I Employee Single Plan Contribution 2016-17:
\$5,901.56 toward plans 1, 2, or 3.

Category II Employee Single Plan Contribution 2016-17:
\$4,330.59 toward plans 1, 2, or 3.

Remove Letter c: Category II employees may take the medical insurance at their own expense.

Change Letter d to Letter c and update language: Category III Part-time employees are not eligible to purchase medical insurance.

6. Memorandum of Understanding with Classroom Teachers Association

Superintendent recommends the Board of School Trustees approve the memorandum of understanding for medical insurance and H.S.A. contributions in 2016-2017 as presented.

7. Tax Anticipation Warrant Resolution

Superintendent recommends the Board of School Trustees approve the Resolution of Temporary Loans to meet current running expenses of Capital Project Fund and Transportation Fund for taxes levied in 2015 and collectable in 2016 as presented. The tax anticipation warrant will be repaid by December 31, 2016.

8. 2016 Renovation Bond Resolution, Declaration to Reimburse Expenditures, and Permission to Advertise

Superintendent recommends the Board of Trustees approve the Preliminary Bond Resolution of \$1,335,000 scheduled for payments July 15, 2017 through January 15, 2020 as presented.

Superintendent recommends Board of Trustees approve the Declaration of Official Intent to Reimburse Expenditures as presented.

Superintendent recommends the following advertisements:

Notice of Intent to Sell Bonds, May 16 and May 23, 2016
Notice to Tax Payers of Additional Appropriation, May 16, 2016
Notice of Public Hearing, May 16, 2016
Notice of Determination, May 16 and May 23, 2016

9. Elementary and High School Library Copiers Lease Renewal

Superintendent recommends the Board of School Trustees approve a 36-month lease with Loudy Office Machines for two Sharp digital

copiers. The cost is \$269.00 a month and \$0.009 per page at a savings of \$987.00 a year.

B. Personnel Items

1. Superintendent recommends the Board of School Trustees approve the following personnel items:

a. Employ Daegon Wilson as Summer Technology Assistant

Superintendent recommends the Board of School Trustees approve Daegon Wilson for the Summer Technology Assistant position at \$9.25 per hour for no more than 250 hours. Duties include moving computers, updating computer hardware and software. Daegon has worked in this position three previous summers.

b. Employ Jenna Marquis as Cafeteria Director

Superintendent, High School Principal and Elementary Principal recommend the Board of School Trustees approve Jenna Marquis as Food Service Director beginning July 20, 2016 at \$14.80 per hour for 200 days at seven to eight hours a day contingent upon a clear expanded criminal history check. Benefits will follow the non-certified handbook. Training sponsored by the IDOE may require Mrs. Marquis to attend prior to July 20, 2016.

c. Accept Retirement Request of Mary McCoy

Superintendent recommends the Board of School Trustees accept Mary McCoy's request to retire at the end of the 2015-2016 school year after 19 years of service as an Elementary Teacher.

d. Approve Courtney McQueen's request for maternity leave from April 25, 2016 through the remainder of the school year. Mrs. McQueen plans to return to her teaching position for the 2016-17 school year.

e. Accept resignation request of Sean Kennedy as Mathematics Teacher, Boy's and Girl's Track Coach, and Cross Country Coach, and Athletic Supervisor at the end of the 2015-2016 school year.

f. Accept resignation request of James Holliger from the maintenance department effective end of the school day May 5, 2016.

g. Summer Bus Cleaning

Superintendent and Maintenance Director recommend Cindy Donnell and Jordan McReynolds for summer bus cleaning duties at \$9.89 per hour.

h. Substitute Grounds Keeper

Superintendent and Director of Operations recommend Ralph Dalzell, Jr. as a substitute Groundskeeper during the absence of Mr. Mark Miller. The hourly rate is 10.63 per hour.

C. Fund Raisers

1. Speed, Agility and Core Training Sessions for Boys Basketball

Athletic Director and Boys Basketball Coach request the Board of School Trustees approve speed, agility and core training sessions at \$5.00 per session on Tuesday and Thursday evenings from 5:00 to 6:00 PM in the High School gymnasium. There will be 10 to 12 sessions available. Anticipated income of \$200.

D. Facility Requests

E. Field Trips

F. Curriculum

G. Board Policy

Superintendent presents second reading and adoption of Board Policy updates from Education Department General Administration Regulations (EDGAR): 0144.3, 1130, 3113, 4113, 6110, 6111, 6112, 6114, 6116, 6320, 6325, 6460, 6550, 7300, 7310, 7450, and 8500.

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. Jr./Sr. High School Report

1. Prom Update
2. English Academic Team Update
3. Upcoming Student Awards
4. Graduation
5. Testing Update

B. Elementary Report

1. Leukemia & Lymphoma Society fund raiser was \$998.23.
2. Kindergarten Round Up, Part 2
3. Sixth Grade Camp
4. Fourth Grade Field Trip to State House
5. Incentive Trips
6. Evaluations

VIII. SUPERINTENDENT REPORT

A. State Board of Education Graduation Rate Appeal

B. Free/Reduced Percentages for March

	Paid	Free	Reduced
Elementary:	43%	48%	9%
Jr./Sr. High School:	57%	33%	10%
Corporation:	50%	40.5%	9.5%

- C. Maintenance and Extra-Curricular Vehicle Discussion
- D. Circuit Breaker Losses for 2016 at \$13,934.06
 Debt Service \$146.66 CPF , \$7,300.53
 Transportation, \$5,002.16 Bus Replacement, \$,1484.71
- E. One-time special distribution per SEA 67 and I.C.6-3.6-9-17.
 RSSC will receive \$6,276.19 from the State Budget Agency. These funds must be deposited in Rainy Day Fund and can be utilized at the Board's discretion. The State of Indiana had a positive balance in the county's trust fund. The Indiana legislature voted to issue these funds out to cities, counties, schools and governmental units.
- F. School bus inspection was held April 20th and nine buses passed.
 Five of the six mini's passed (faulty ground wire on an escape window).
- G. Suspension School Report 2015-2016
- H. Maintenance Report
- I. ADM Count ---- 2015-2016 Official Count Days are 9/18/15 and 2/1/2016

	5/29	8/6/15	9/10/2015	2/1/2016	3/10	4/8	5/3/16		
K	17	39	40	41	41	41	41		
1	35	29	29	29	29	31	31		
2	38	34	36	38	38	38	38		
3	40	39	37	38	38	38	38		
4	35	42	42	45	46	44	44		
5	41	34	34	35	34	34	34		
6	28	44	45	45	45	44	44		
Total	234 251	261	263	271	271	270	270		
7	37	31	31	34	34	34	34		
8	49	41	41	41	41	43	43		
9	53	54	53	50	50	50	50		
10	35	54	54	50	50	50	50		
11	31	33	36	34	34	34	33		
12	45	35	32	31	32	32	32		
HS Total	250	248	247	240	241	243	242		
Elem Total	234/ (251)	261	263	511	271	270	270		
Corp.	481/501509	510	511	512	513	512			

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING: June 13, 2016
7:30 PM, RSE CAFETERIA**