

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
December 9, 2019
7:30 PM**

EXECUTIVE SESSION

6:30 PM

Superintendent's Office

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
7. For discussion of records classified as confidential by State or Federal statute.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

REGULAR MEETING

7:30 PM

Superintendent's Office Board Room

I. CALL TO ORDER _____ Eric Retter

II. MINUTES – Regular Meeting, November 11, 2019 Tom McFarland
Special Meeting, November 18, 2019

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

A. Recognition of the Retirement of Nell Girton for 39 years of dedicated service to Randolph Southern School Corporation. Nell has served for seven Superintendents and worked as the Deputy Treasurer, Transportation Secretary and Administrative Assistant for the last 34 years. The first five years she worked in the Cafeteria and High School Office and Library. Nell will be sorely missed.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

APV's November 8, 2019 through December 5, 2019 numbered 1014 to 1106 in the amount of \$841,747.99.

November 30, 2019 Cash Balance Education Fund: \$523,490.57.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. PEPSICO Food Service Agreement

Superintendent recommends the Board of School Trustees approve the PEPSICO Food Service Agreement as presented. The contract is a seven-year commitment that provides an annual scholarship, sponsorship commission, rebates, donated product coolers, and loaned refrigerators. The total value of the agreement is \$38,300. Pepsi will also provide funding for scoreboard sideboards.

Motion: _____ Second: _____ Vote: _____

2. Boyce Systems Software Agreement

Superintendent recommends the Board of School Trustees approve the Boyce Systems Payroll, Personnel and Budget Software proposal for \$49,000 to be installed in 2021. All GRIC schools will receive a discount and GRIC will receive a 30% discount. Presentations and quotes were submitted from Software Systems and Boyce Systems on Monday, November 4, 2019 at Randolph Southern School Corporation. Randolph Southern orchestrated the collaboration meeting presentation with Liberty-Perry, Randolph Eastern, Randolph Central, GRIC, Nettle Creek and Northeastern. This quotation locks in the price of \$49,000, but does not require payment until work begins and finishes in 2021. Boyce has a list of clients in front of us waiting for installation through 2020.

Motion: _____ Second: _____ Vote: _____

3. Superintendent requests permission for the Treasurer to make year-end transfers within each fund so that no line item has a negative balance.

Motion: _____ Second: _____ Vote: _____

4. Superintendent requests permission to Pay Accounts Payable Vouchers prior to December 31, 2019. (A separate docket will be presented for board approval on January 13, 2020.

Motion: _____ Second: _____ Vote: _____

5. Superintendent recommends the following transfer to the Rainy Day Fund:

a. Operations Fund up to but not to exceed \$50,000.00.

*Central Office will not know the exact amount until the books are closed on December 31, 2019.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends approval for the following personnel items. All documentation with the amounts to be paid, limited background checks and recommendations has been received.

1. Tyler Bebout's resignation as Assistant Varsity Wrestling Coach.
2. Jana Duncan as Cafeteria Substitute at \$9.00/Hour.
3. Nick Pruitt as substitute teacher to fulfill Chelsea Pruitt's maternity leave at \$100.00/day for approximately six to twelve weeks. Mr. Pruitt is currently a paraprofessional with experience in the Jr. High area.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the approval of the following fund raising requests:

1. Prom Committee Flamingo Fundraiser reported actual income of \$207.00. Anticipated income was \$200.00. Contact Person, Randi Durbin.
2. Cheerleaders sale of shirts from November 15, 2019 through December 2, 2019. Anticipated income of \$200.00. Contact Person, Shianna Fry.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following fund raising requests:

1. Lynn Lions Club Annual Toy Show on January 25 from 3:00 Pm to 9:00 PM for set-up and show on and January 26, 2020 from 9:00 AM to 3:00 PM. using the Elementary gym, hallways and High School cafeteria. Contact Person, Jordan Austin.
Note: Mr. Austin understands that construction projects may block some areas.
2. Spartanburg Alumni Association Annual Alumni Banquet in the High School Cafeteria on May 2, 2020 with set up from 8:30 AM to 11:00 AM and banquet hours from 5:00 PM to 9:00 PM. The association will hire RS student group for clean-up. Contact Person, Nell Girton.

E. Field Trips

F. Curriculum

G. Board Policy

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. SUPERINTENDENT REPORT

- A. Annual Christmas Breakfast for all staff members will be on December 11, 2019 at 7:30 AM in the High School Cafeteria.
- B. Elementary Christmas program on December 18, 2019, 1:00 PM & 7:00 PM
- C. Maintenance Report

D. ADM Count

ADM Count Day 2019-2020 Official Count Day – September 13, 2019.

	5/23/19	8/8/19	9/13/19	10/14/19	12/5/19		
K	32	35	34	34	33		
1	32	37	36	35	36		
2	29	41	43	43	41		
3	39	30	29	29	29		
4	34	40	40	41	41		
5	35	38	38	37	36		
6	39	39	39	39	38		
Total	247	260	259	258	254		
7	43	41	42	42	42		
8	37	43	42	42	44		
9	43	37	37	36	36		
10	27	42	41	42	41		
11	40	28	27	29	28		
12	47	40	40	40	41		
HS Total	237	231	229	231	232		
Elm Total	247	260	259	258	254		

Corp. 484 491 488 489 **486**

VIII. PRINCIPAL REPORTS

A. Elementary

B. Jr./Sr. High School

1. FFA Crops Judging Team won the Area VII contest and will advance to State competition on December 14, 2019 at Purdue. Members of the team are Mattie Hale, Leah Keesling, Olivia Keesling and Harley Shinn. Coach, Shianna Fry.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____

NEXT REGULAR MEETING: January 13, 2020, 7:30 PM

Superintendent's Office Board Room