

Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355

**A G E N D A**  
  
**MONDAY**  
**February 10, 2020**  
**7:30 PM**

**EXECUTIVE SESSION**

**6:30 PM**  
**Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
7. For discussion of records classified as confidential by State or Federal statute.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

**REGULAR MEETING**  
**7:30 PM**  
**Superintendent's Office Board Room**

I. CALL TO ORDER \_\_\_\_\_ PM Michael Miller

II. MINUTES – Regular Meeting, January 13, 2020 Tom McFarland  
Board of Finance, January 13, 2020

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

January 31, 2020 Cash Balance Education Fund: \$ 508,777.40.

APV's January 9, 2020 through February 6, 2020 numbered 20 - 115 in the amount \$ 530,659.03.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

VI. NEW BUSINESS

A. Business Items

1. 2020-2021 School Calendar.

Superintendent recommends the Board of School Trustees approve the 2020-2021 school calendar as presented. Calendar was taken to discussion on January 21, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Conflict of interest form: Meeks Cockerill

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Property, Casualty, Workman's Comp, Cyber Insurance Renewal

Superintendent recommends the proposed insurance renewal from The Thompson Group beginning 3/1/2020 through 3/1/2021. The cost is \$53,649.50, this proposal is a -.64% decrease from last year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Wind Farm Monies

Superintendent recommends the Board of School Trustees accept and receipt \$104,525.00 of Wind Farm monies from the County Commissioners and County Council for the 2020 calendar year. The funds will be distributed in account 1700.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

5. Outstanding Checks

Superintendent recommends the Board of School Trustees approve the receipt of the following outstanding check into the Education Fund. This check has been outstanding for at least two years:

23, Check #4492 to CTA in the amount of \$0.28 dated August 23, 2017.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Chiller Demo and installation

The Demo and installation was advertised on 1/15/20 and 1/22/20 with the Star Press, per Indiana code requirements. Three firms attended the walk-through on 1/27/20. The bids opened on 1/31/20 at 2:00 PM. The following companies bid on the demo and install:

Sader Electric	\$147,224
Current Mechanical	\$145,000
Ellis Mechanical	\$112,000

Trane was the only company to bid on the building controls at \$43,000. Superintendent and Unesco recommend acceptance of

the Ellis Mechanical bid and Trane bid. The total cost of the Chiller is as follows:

Chiller (Trane)	\$110,000
Off-Load (Sader Electric)	4,000
Demo/Install (Ellis Mechanical)	112,000
<u>Building Controls (Trane)</u>	<u>43,000</u>
Total	\$269,000

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

7. Superintendent recommends depositing \$24,458.95 into the Rainy Day Fund. These funds were generated by the indirect cost rate transfer from the Cafeteria account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director recommend the Board of School Trustees approve the following personnel items:

1. Approve Amber Buchs as full time bus driver as per the non-certified pay schedule and handbook at the rate of \$18.62 per hour for 4 hours per day.
2. Approve Keegan Guffey as substitute SRO at the rate of \$17.00 per hour.
3. Accept resignation from Matt Meyers as bus driver.
4. Approve Jami Stephan as the Maternity Leave Sub for Brittany Cash at the rate of \$100.00 per day.
5. Approve Jerimy Stephan as Boys' Varsity Golf Coach at the rate of \$1,500.00 paid in one installment.
6. Approve Stephanie Stout as ELC/Guidance Secretary for \$11.74 per hour for 7.5 hours per day. Benefits will be pro-rated per the non-certified handbook.
7. Approve the updated 2020 Substitute list as presented.

3. Lynn & Randolph Southern High School Alumni Committee request the use of the High School Cafeteria for their annual Alumni Banquet on June 13, 2020. The Alumni Committee will have an athletic team set up tables and chairs on June 12 and tear down on June 14. Set up will be from 8:30 AM to 12:00 PM on June 13. The banquet will be from 4:00 PM to 9:30 PM. Contact Person: Tom McFarland.
  
4. RSMA request the use of the High School Gym and High School Cafeteria for a student led church service for the youth in Randolph County. Set up will be from 12:00 PM to 6:00 PM. Service will be from 6:00 PM to 8:00 PM. Contact Person: Jared Govin.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Field Trips

F. Curriculum

G. Board Policy

1. Updated Neola Policy – Second Reading

NEOLA has submitted the following updated Board Policies for Approval:

New/Revised/Replacement Policies:

0100, 0151.1, 1520, 1520.08, 3120.08, 3220.01, 3220.02, 4120.08, 5111, 5111.01, 5223, 5335, 5600, 5610, 6220, 6230, 6520, 7300, 7440.03 (New), 7530.02, 7540, 7540.02, 7540.04, 7544, 8120, 8310, 8400, 8405, 8420, 8455, 8462, 8600.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. SUPERINTENDENT REPORT

- A. House and Senate Bill Update
- B. Maintenance Report
- C. Bid Proposal update PE/Locker room, Elementary roof, and chiller.
  - 1. Advertisement for the Elementary Roof Project will be ran in the Star Press and News Gazette on 2/6/20 and 2/13/20.
  - 2. PE/Locker Room final design was submitted by Unesco and approved by administrators. Advertisement will be later this month.
- D. Discussion of substitute daily rate.
- E. ADM Count Day

ADM Count Day 2019-2020 Official Count Day September 13, 2019 & February 3, 2020.

	5/23/19	8/8/19	9/13/19	10/14/19	12/5/19	1/09/20	<b>2/3/20</b>
<b>K</b>	32	35	34	34	33	33	<b>33</b>
<b>1</b>	32	37	36	35	36	35	<b>35</b>
<b>2</b>	29	41	43	43	41	40	<b>40</b>
<b>3</b>	39	30	29	29	29	30	<b>30</b>
<b>4</b>	34	40	40	41	41	40	<b>40</b>
<b>5</b>	35	38	38	37	36	37	<b>37</b>
<b>6</b>	39	39	39	39	38	38	<b>38</b>
<b>ELEM Total</b>	247	260	259	258	254	253	<b>253</b>
<b>7</b>	43	41	42	42	42	40	<b>40</b>
<b>8</b>	37	43	42	42	44	44	<b>43</b>
<b>9</b>	43	37	37	36	36	35	<b>34</b>
<b>10</b>	27	42	41	42	41	41	<b>41</b>
<b>11</b>	40	28	27	29	28	28	<b>28</b>
<b>12</b>	47	40	40	40	41	40	<b>40</b>
<b>HS Total</b>	237	231	229	231	232	228	<b>226</b>
<b>Corp Total</b>	484	491	488	489	486	481	<b>479</b>

VIII. PRINCIPAL REPORTS

A. High School

1. Proposed Master Schedule 2020-21 with additions, deletions, and changes

- a. Digital Applications Class eliminated.
- b. Algebra I
- c. Algebra II
- d. Geometry
- e. Plato Labs
- f. Biology
- g. ICP
- h. Physics-Co-op
- i. Career Pathways: Ag.

B. Elementary

- 1. IREAD3
- 2. Elementary boys' basketball
- 3. Girls Shootout
- 4. Wall mats
- 5. Textbook Rental
- 6. Chairs/Desks
- 7. Candy Bars
- 8. Field Day

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT \_\_\_\_\_ PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT REGULAR MEETING: March 9, 2020, 7:30 PM  
Superintendent's Office Board Room**