

Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355

**A G E N D A**  
  
**MONDAY**  
**June 8, 2020**  
**7:30 PM**

**EXECUTIVE SESSION**

**6:30 PM**  
**Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
7. For discussion of records classified as confidential by State or Federal statute.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

**REGULAR MEETING**

**7:30 PM**

**Superintendent's Office Board Room**

I. CALL TO ORDER \_\_\_\_\_PM Mr. Bowsman

II. MINUTES – Regular Meeting, May 11, 2020 Tom McFarland

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance APV's May 7 through June 4, 2020 numbered 388-457 in the amount of \$ 522,464.14.

May 31, 2020 Cash Balance Education Fund: \$ 499,201.75 and 17.1% of a \$ 2,916,851.00 Education Fund budget.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

VI. NEW BUSINESS

A. Business Items

1. Student Technology Acceptable use and safety policy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. RSE and RSHS Student and Staff Handbook Approval

Changes are included in the Board Packet. Principals will review additions and deletions.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Health Insurance Renewal Memorandum of Understanding (MOU) with the Classroom Teachers Association (CTA)

The Cigna health insurance renewal increased by 13% for the 2020-21 school year. The higher rate increase was due to a 135% jump in expected insurance claims from the 2019-20 school year. In 2018-19 the school corporation had 112% of expected insurance claims with an 8% renewal rate increase. The Master Contract was signed and approved on October 14, 2019. The Board increased the Health Savings Account (HSA) by \$200 to a total of \$2,450.00 for any teacher electing health insurance coverage. The school corporation's contribution on a single and family plan remained the same at \$6,181.08. The Board is under no obligation to open the contract or make changes to the contract. However, the Board and Superintendent understands the financial hardship this health insurance rate increase will cause on all employees during the outbreak of COVID-19. Therefore, the Board is willing to assist the Association and employees by increasing the school corporation contribution to the health insurance premium. Superintendent recommends the Board approve the MOU with the CTA as presented, retroactive to May 22, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Category II Employees Health Insurance contribution

Health Insurance contribution adjustment for Category II employees. The Affordable Care Act requires a person cannot pay more than 9.5% of his or her income toward health insurance. Typical paraprofessional makes \$12,379.00. RSSC must contribute all but \$1,176.00 toward Plan I (minimum essential coverage plan) to be in compliance. Thus, the school corporation contribution equals \$6,912.00. Cost of the plan is \$8,088.00 minus \$6,912.00. Superintendent recommends the Board approve the MOU with the CTA as presented, retroactive to May 22, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

5. Category I and 12 month Employees Health Insurance contribution

Superintendent recommends the school corporation contribution for 12 month and Category I employees to \$7,830.24. Retroactive May 22, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Land Lease for 2020-2021 with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board approve the 2020-2021 land lease with Bryan W. and Jasmine L. Martzell as presented. The school corporation will pay \$350.00 for the terms of the lease.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

7. Summer Lunch Program

Superintendent and Cafeteria Director recommend the board of trustees approve the Summer Lunch Program. The lunch program will operate from May 22, 2020 through July 31, 2020. Meals will be served from 11:00 am to 12:30 pm daily. We will have sites at Spartanburg Christian Church and Randolph Southern High School. There will not be a site at the town Library this year due to the virus situation. The meals are grab & go as approved by the IDOE. Estimated costs will be \$7,000.00 for labor and \$12,000.00 for food. The program is reimbursable from IDOE.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

8. Textbook Rental Fees for 2020-2021

RSE: Kindergarten	\$95.20
1 <sup>st</sup> Grade	\$100.10
2 <sup>nd</sup> Grade	\$95.26
3 <sup>rd</sup> Grade	\$153.42
4 <sup>th</sup> Grade	\$153.73
5 <sup>th</sup> Grade	\$145.78
6 <sup>th</sup> Grade	\$122.33

RSHS: Chrome Book Fees:

7 <sup>th</sup> Grade	\$69.75
8 <sup>th</sup> Grade	\$100.30
9 <sup>th</sup> Grade	\$100.30

10 <sup>th</sup> Grade	\$77.50
11 <sup>th</sup> Grade	\$100.30
12 <sup>th</sup> Grade	\$100.30

Other fees as determined by individual class schedule

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

9. CARES Act

Superintendent recommends approval of the Educational Stabilization Relief Grant (CARES Act) for \$ 121,910.29. These funds will be appropriated for classroom size reduction, paraprofessional support, PPE masks, online portal software, and essential staff stipend. A summary is included in the board packet.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director recommend the Board of School Trustees approve the following personnel items:

1. Lindsey Adams as Varsity Volleyball Coach for the 2020-2021 school year at \$2348.00.
2. Savannah Artley for summer bus cleaning duties at the rate of \$10.84 per hour for 8 hours per day.
3. Tammy Clements as Reserve Volleyball Coach for the 2020-2021 school year at \$1174.00.
4. Kyle Good as Varsity Boys Tennis Coach for the 2020-2021 school year at \$1713.00.
5. Amy Hinshaw as Girls Varsity Golf Coach for the 2020-2021 school year at \$1500.00.
6. James Holliger as Category II full time bus driver as per the non-certified pay schedule and handbook at the rate of \$18.62 per hour for 4 hours per day.

7. Tyler Hostetler as Boys and Girls Varsity Cross Country Coach for the 2020-2021 school year at \$3522.00.
8. Tara Parsons for summer bus cleaning duties at the rate of \$10.84 per hour for 8 hours per day.
9. Resignation of Veronicka Rector as elementary paraprofessional effective May 19, 2020.
10. Sarah Reed as 2020 Jr./Sr. High Summer School Teacher for twenty (20) days, four (4) hours per day at the current Master Contract rate of \$33.41 per hour.
11. Resignation of David Taylor as custodian effective May 1, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Fundraisers
- D. Facility Use Requests
- E. Field Trips
- F. Curriculum

Title I, II, III, and IV Comprehensive Needs Assessment Review

These grants are a vital part of our success. The help provides supplement and remediation support and services, retention stipends, classroom size reduction, and AP offerings.

The CNA focuses on Data Sources, Data Analysis, Prioritized Needs, Plan Development, and Progress Monitoring.

The following has occurred and is ongoing:

**Data Sources** utilized: ISTEP, NWEA, Houghton Mifflin Weekly Skills Test, Star Reading Assessment K-6, Early Literacy/Dyslexia Assessment (K-1), Indiana Reading Assessment (print copy), and the following interactive software: IXL, USA Test Prep, and Exact Path.

**Data Analysis:** School Improvement Plan Teams, Response to Instruction Teams, Morning Meetings Grade Level Groups, Jr.-Sr. High

School mini-teams, and STEM Grant Team have met annually to chart and review data.

**Prioritized Needs:** Groups have determined the need for 7th grade transition classes, 8th grade English & Math Labs, High School Math & English Labs, Paraprofessional Support, Classroom Size Reduction, ESL intervention, and Social Worker intervention. These needs will be placed into the Master Schedule of each building.

**Plan Development:** Federal regulations will allow the Title II, Title III, and Title IV grants to be combined with Title I grant. Most of the grant funds provide supplement and remediation support and services. However, some funds may be utilized for hard to fill retention stipends, classroom size reduction, and AP offerings.

**Progress Monitoring:** Parent-Teacher Conferences are held at the end of the first nine weeks. School board policy requires teachers to contact parents of students in jeopardy of failing by the mid-way point of each nine week grading period. NWEA testing occurs 3 times per year. Transition, lab teachers, and administrator track and monitor weekly progress on interactive software. Daily assignments are posted to Google Classroom for parents to view. Summer school is provided to students in need of additional support.

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General
  - 1. Discussion of guidelines for Athletics returning to workouts on July 6, 2020. Protocols have been provided by the National Federation of State High School Associations and Sports Medicines Advisory committee.
  - 2. The IDOE issued documentation on Friday June 5, for reopening schools in the fall of 2020.

## VII. SUPERINTENDENT REPORT

- A. School Corporation received IEERB Compliance report
  - 1. IEERB found one non-compliance issue with the teacher compensation model. IEERB stated that the corporation did not award education points correctly for a Bachelor's and Master's degree. Previous contracts using this model were correct. We are in communication to remedy this issue.
- B. CPF Projects
- C. PE/Locker room renovation update
- D. Elementary roof update
- E. Maintenance Report
- F. ADM Count

	9/13/19*	12/5/19	1/9/20	2/3/20*	3/9/20	5/22/20
K	34	33	33	33	31	31
1	36	36	35	35	34	34
2	43	41	40	40	39	40
3	29	29	30	30	29	29
4	40	41	40	40	40	40
5	38	36	37	37	35	36
6	39	38	38	38	38	38
Elem Total	259	254	253	253	246	248
7	42	42	40	40	40	40
8	42	44	44	43	44	44
9	37	36	35	34	34	34
10	41	41	41	41	41	40
11	27	28	28	28	28	27
12	40	41	40	40	40	40
HS Total	229	232	228	226	227	225
Corp	488	486	481	479	473	473

\*official count day

## VIII. PRINCIPAL REPORTS

- A. Elementary
  - 1. 6th Grade final goodbye message from Teachers & 6<sup>th</sup> Grade graduation video.



B. High School

1. Senior awards presentation
2. Graduation update
3. Graduation Statistics

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT \_\_\_\_\_PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT REGULAR MEETING:  
July 13, 2020, 7:30 PM  
Superintendent's Office Board Room**