

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
June 13, 2022
7:30 PM**

EXECUTIVE SESSION

**6:00 PM
Superintendent's Office**

1. Where authorized by federal or state statute.
2. For discussion of strategy for: (A) Collective bargaining
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

REGULAR MEETING

7:30 PM

Superintendent's Office Board Room

I. CALL TO ORDER _____PM

Don Pruitt

II. MINUTES – Regular Meeting, May 9, 2022

Tom McFarland

Motion: _____ Second: _____ Vote: _____

Special Meeting, May 17, 2022

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

May 20, 2022 Payroll Voucher in the amount of: \$124,996.46.

June 7, 2022 Payroll Voucher in the amount of: \$141,444.56.

Motion: _____ Second: _____ Vote: _____

B. Accounts Payable Vouchers and Cash Balance APV's ____ through ____ numbered ____ in the amount of \$____.

May 31, 2022 Cash Balance Education Fund: \$589,380.84.

May 31, 2022 Operations Fund Balance: \$46,841.82.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Land Lease for 2022-2023 with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board of School Trustees approve the 2022-2023 land lease with Bryan W. and Jasmine L. Martzell as presented. The school corporation will pay \$350.00 for the terms of the lease.

Motion: _____ Second: _____ Vote: _____

2. Category II Employees Health Insurance contribution

Health Insurance contribution adjustment for Category II employees. The Affordable Care Act requires a person cannot pay more than 9.5% of his or her income toward health insurance. Typical paraprofessional makes \$12,873.00. RSSC must contribute all but \$1,223.00 toward Plan I (minimum essential coverage plan) to be in compliance. Thus, the school corporation contribution equals \$8,023.21. Cost of the plan is \$9,246.12 minus \$8,023.21.

Motion: _____ Second: _____ Vote: _____

3. Textbook Rental Fees for 2022-2023

RSE:

Kindergarten	\$92.26
1 st Grade	\$92.26
2 nd Grade	\$85.44
3 rd Grade	\$89.47
4 th Grade	\$98.43
5 th Grade	\$89.47
6 th Grade	\$89.47

A breakdown of grade level fees is in the Board packet.

RSHS: Technology Fee:

7 th Grade	\$50.00
8 th Grade	\$50.00
9 th Grade	\$50.00

10th Grade \$50.00
11th Grade \$50.00
12th Grade \$50.00

Other fees as determined by individual class schedule.

Motion: _____ Second: _____ Vote: _____

4. Superintendent and Principals recommend approval of the Athletic-Coach-Parent Handbook as presented. The only change to the handbook is on page 6 with Athletic eligibility for Elementary and Middle school students as it pertains to passing 70% of classes. This aligns with IHSA regulations and students in grades 9-12.

Motion: _____ Second: _____ Vote: _____

5. 2022 Renovation and Improvements Bond Counsel Engagement Letter

Superintendent recommends the Board of School Trustees approve Ice- Miller to serve as Bond Counsel for the 2022 Renovation and Improvements Bond. The engagement letter is in the Board packet.

Motion: _____ Second: _____ Vote: _____

6. Preliminary Bond Resolution

Superintendent recommends the Board of School Trustees approve the 2022 Preliminary Bond Resolution as presented. Funds from the \$650,000 Bond will be used for improvements to school facilities including HVAC and other capitol project repairs.

Motion: _____ Second: _____ Vote: _____

7. Declaration of Official Intent to Reimburse Expenditures

Superintendent recommends the Board of School Trustees approve the Declaration of Official Intent to Reimburse Expenditures as presented. The cost accrued for renovations and improvements will be paid from the proposed \$650,000 Bond.

Motion: _____ Second: _____ Vote: _____

8. Bread/Milk Bid

Superintendent and Cafeteria Director recommend the Board of School Trustees approve Prairie Farms Dairy for milk purchases and GFS for food, supplies and bread purchases for the 2022-2023 school year.

Motion: _____ Second: _____ Vote: _____

9. Superintendent and High School Principal recommend the Board of School Trustees approve the 2022-2023 Master Schedule as presented. Mr. Mangus will discuss changes.

Motion: _____ Second: _____ Vote: _____

10. School Calendar 2022-23 Change

The Indiana General Assembly limited e-Learning days (asynchronous) to three (3) for the 2022-23 school year. Therefore, the 2022-23 approved school calendar must be modified to eliminate one (1) e-Learning day on April 26, 2023. This will be a regular school day. The school corporation will still implement virtual days (synchronous) when inclement weather occurs. Superintendent recommends approval of the changes to the 2022-23 school calendar.

Motion: _____ Second: _____ Vote: _____

11. Chromebook Policy Update

Superintendent, Principals, and Technology Director recommend approval of updated Chromebook Policy as presented. Changes to the policy are included in the Board Packet.

Motion: _____ Second: _____ Vote: _____

12. Approve the following Public Officials Bonds as presented:

Corporation Treasurer	\$ 75,000
Deputy Treasurer	50,000
Central Office Administrative Assistant	25,000
Jr. /Sr. High School Treasurer	20,000
Secretary/Athletic Secretary	10,000
Elementary Treasurer	10,000
Cafeteria Cashier	5,000

Cafeteria Director	10,000
Athletic Director	10,000
Jr. /Sr. High School Principal	10,000
Elementary Principal	10,000

The bonds will be on file with the county government.

Motion: _____ Second: _____ Vote: _____

13. RSE and RSHS Student Handbook Approval

Changes are included in the Board Packet. Principals will review additions and deletions.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director and Director of Operations recommend the Board of School Trustees approve the following personnel items:

1. Approve Josh Cantu as Assistant Boys Varsity Basketball Coach for the 2022-2023 school year per Master Contract Schedule.
2. Approve Sydney Morrow as RSHS English Teacher at a salary of \$40,000. This will be Sydney's first year as a classroom teacher. She is also a former graduate of RSSC.
3. Approve Garrett Murray as part-time (summer) help for the Maintenance Dept. Mr. Murray is a former RSE teacher. Mr. Murray will be working 8 hours a day at the rate of \$11.27 per hour.
4. Accept the resignation of Barbara Smith as Paraprofessional at RSE effective May 25, 2022.
5. Approve Brian Stewart as Head Varsity Boys Basketball Coach for the 2022-2023 school year at the following rate:
Boys Varsity=\$5,500
Open Gym=\$730
Weight Training=\$343
Summer Team=\$416
Total=\$6,989

6. Accept the resignation of Roland Watts as Varsity Boys Basketball Head Coach effective May 12, 2022.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

1. Boys Basketball request to hold a Craft Show/Raffle on August 27, 2022 at Randolph Southern School Corporation from 7 AM to 6 PM. Anticipated income: \$1500. Contact person: Patty Dalzell Jeffries.

Motion: _____ Second: _____ Vote: _____

2. Financial Report from Girls Jr. High Softball. The funds raised will be used for the operating budget, uniforms and equipment. Anticipated income: \$600.00. Actual income: \$1,262.20. Contact person: Melissa Kosisko.

Motion: _____ Second: _____ Vote: _____

3. Financial Report from RSHS Volleyball Team Camp for grades 1 through 8 on May 21, 2022. Cost is \$15 for grades 1-2 and \$20 grades 3-8. Anticipated income: \$400. Actual income: \$360. Contact person: Lydia Ervin.

Motion: _____ Second: _____ Vote: _____

4. Financial Report from National Honor Society and Spirit Club for the Monte Cowen 5K Walk/Run. Funds raised will be used for scholarships. Anticipated income: \$500.00. Actual income: \$1,576.00. Contact person: Lauren Day.

Motion: _____ Second: _____ Vote: _____

5. Financial Report from Garden Clubs Snack Shack for the 2021-2022 school year. Anticipated income: \$200.00. Actual income: \$78.50. Contact person: Tamara Brown.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Boys Basketball has requested the use the High School Cafeteria and Gym and Elementary Cafeteria for a Craft Show on August 27, 2022 from 7 AM to 6 PM. They will set up on August 26th from 6 PM to 8 PM. Contact person: Patty Dalzell Jeffries.

Motion: _____ Second: _____ Vote: _____

E. Field Trips

F. Curriculum

1. Title I, II, III, and IV Comprehensive Needs Assessment Review

These grants are a vital part of our success. The help provides supplement and remediation support and services, retention stipends, classroom size reduction, and AP offerings.

The CNA focuses on Data Sources, Data Analysis, Prioritized Needs, Plan Development, and Progress Monitoring.

The following has occurred and is ongoing:

Data Sources utilized: ILEARN, NWEA, Houghton Mifflin Weekly Skills Test, Star Reading Assessment K-6, Early Literacy/Dyslexia Assessment (K-1), Indiana Reading Assessment (print copy), and the following interactive software: IXL, USA Test Prep, and Exact Path.

Data Analysis: School Improvement Plan Teams, Response to Instruction Teams, Morning Meetings Grade Level Groups, Jr.-Sr. High School mini-teams, and STEM Grant Team have met annually to chart and review data.

Prioritized Needs: Groups have determined the need for 7th grade transition classes, 8th grade English & Math Labs, High School Math & English Labs, Paraprofessional Support, Classroom Size Reduction, ESL intervention, and Social Worker intervention. These needs will be placed into the Master Schedule of each building.

Plan Development: Federal regulations will allow the Title II, Title III, and Title IV grants to be combined with Title I grant. Most of the grant funds provide supplement and remediation support and services. However, some funds may be utilized for hard to fill retention stipends, classroom size reduction, and AP offerings.

Progress Monitoring: Parent-Teacher Conferences are held at the end of the first nine weeks. School board policy requires teachers to contact parents of students in jeopardy of failing by the mid-way point of each nine week grading period. NWEA testing occurs 3 times per year. Transition, lab teachers, and administrator track and monitor weekly progress on interactive software. Daily assignments are posted to Google Classroom for parents to view. Summer school is provided to students in need of additional support.

2. 2023 Elementary School Reading Plan

Superintendent and Elementary Principal recommend the Board of School Trustees approve the Elementary Reading Plan as presented.

Motion: _____ Second: _____ Vote: _____

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. SUPERINTENDENT REPORT

- A. Summer School Reimbursement update: RSSC requested \$6,300.00, but will only receive \$2,693.01. The State of Indiana only appropriated \$18,360,000. However, Indiana school corporations submitted over \$40,000,000 in reimbursement grants. Therefore, the IDOE prorated all requests.
- B. Teacher Retirement Fund (TRF)

INPRS notified schools the TRF My Choice and TRF Hybrid rates will change from 5.5% to 6% for the 2022-23.

- C. Maverick Energy Consortium and natural gas prices report.
- D. 2022-23 Title I, II, and IV Allocations have not been provided to school corporations at this point.

High Ability Grant Allocation was cut by \$3,756.

- E. Maintenance Report
- F. RSSC received the June Tax settlement of \$1,088,320.56.

Debt Service Fund \$303,488.21.

Operations Fund \$791,898.35.

SBOA Audit Cost \$7,066 (taken from Operations Fund)

- G. ADM Count

2021-2022 Official Count Day – September 17, 2021 and February 1, 2022.

	9/17/21	10/07/21	11/04/21	12/09/21	1/06/22	2/01/22	3/10/22	4/07/22	5/05/22	5/25/22*
K	39	38	38	40	40	40	40	40	40	40
1	36	36	36	34	34	35	36	36	36	36
2	36	34	34	34	34	42	32	32	32	32
3	31	31	31	31	31	31	28	28	28	28
4	38	37	37	38	38	37	38	38	38	38
5	33	33	33	32	31	31	33	33	33	33
6	38	38	38	38	38	40	42	42	42	42
Total	251	247	247	247	244	246	249	249	249	249
7	33	33	34	33	35	35	35	36	36	36
8	34	35	36	35	35	35	35	36	36	36
9	40	39	39	40	39	38	39	39	39	39
10	47	47	48	47	47	47	47	48	48	48
11	33	33	33	33	31	31	30	30	30	30
12	41	40	40	40	40	40	39	39	39	39
HS Total	228	227	230	230	227	225	225	228	228	228
Corp Total	479	474	477	477	471	471	474	477	477	477

*last day of school

VIII. PRINCIPAL REPORTS

- A. Elementary

B. High School

1. Senior Awards Program

Local Scholarships awarded \$41,300.

Scholarships from other organizations awarded \$19,855.

Total Scholarships awarded \$61,155.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____PM

Motion: _____ Second: _____ Vote: _____

NEXT REGULAR MEETING:

July 11, 2022, 7:30 PM

Superintendent's Office Board Room