

**Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A  
  
MONDAY  
August 14, 2023  
6:30 PM**

**EXECUTIVE SESSION  
5:30 PM**

**Superintendent's Office**

1. Where authorized by federal or state statute.
2. For discussion of strategy for: (A) Collective bargaining
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

## **PUBLIC HEARING**

**6:30 PM**

### **Collective Bargaining Public Hearing Superintendent's Office Board Room**

I. CALL TO ORDER

Dr. Bowsman

II. Public Testimony regarding the upcoming 2023-2024 Collective Bargaining Process.

The public is always invited to speak before the board. Please stand when recognized by the president and state your name. Comments should be addressed to the board and be limited to the collective bargaining process only. No complaints or accusations regarding personnel can be allowed during this public discussion time. A time limit of five minutes will be given. If more than one person is represented for a group, only one spokesperson will be heard.

III. Adjournment \_\_\_\_ PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## REGULAR MEETING

6:35 PM

### Superintendent's Office Board Room

I. CALL TO ORDER \_\_\_\_\_PM Eric Retter

II. APPROVAL OF THE AGENDA

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

III. MINUTES – Regular Meeting, July 10, 2023 Don Pruitt

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

July 21, 2023 Payroll Voucher in the amount of: \$106,565.63.

August 7, 2023 Payroll Voucher in the amount of: \$113,695.50.

B. Accounts Payable Vouchers and Cash Balance

APV's numbered \_\_\_\_ through \_\_\_\_ in the amount of \$.

July 31, 2023 Cash Balance Education Fund: \$619,284.30.

July 31, 2023 Operations Fund: \$553,158.21.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## VI. NEW BUSINESS

### A. Business Items

1. Resolution to Transfer Amounts from Education Fund to Operations Fund.

Superintendent recommends the Board of School Trustees approve the transfer of 15% of the Education Fund (\$3,887,215.00) to the Operations Fund effective July 1, 2023 in monthly increments of \$48,590.00. This monthly transfer is based on the IDOE 54 tuition support payment sheet for 2023 and the estimated Education Fund revenue.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Non-certified Pay Increase for Staff and Administrators

Superintendent recommends the Board of School Trustees approve the Non-Certified Salary Schedule for 2023-24 and administrator pay increase as presented. All non-certified staff and administrators will receive a 7% increase effective August 1, 2023. The Indiana Legislature provided a 7.5% increase for FY2024 and a 2.5% increase for FY2025 in the biennium budget based upon an ADM count of 460 students. Administration is in pre-negotiations with the CTA. Bargaining cannot start until September 15 per Indiana Code.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Track Pavilion

Superintendent recommends to accept the bid from S&S Construction to build a 32 x 4 x 12 track storage pole barn and pavilion with restrooms and concessions for a cost of \$48,000. The school corporation took bids from J & J Enterprises (\$67,100) and Whisenhunt Contractors (\$228,000).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Track Pavilion Architect

Superintendent recommends 2 Pine Design located in Greensburg Pennsylvania to design structural prints for the track pavilion and

submit permits to the Indiana Department of Homeland Security.  
The cost to design the facility is \$7,500.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

5. School Safety Grant Approval 2023-24

Superintendent recommends the Board of School Trustees approve the 2023-24 School Safety Grant in the amount of \$39,883.75 for the salary and benefits of the School Resource Officer. The grant requires the school to match a 25% or pay \$7,976.75.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Graduated Pay for Bus Drivers

Superintendent recommends the Board of School Trustees approve the following graduated pay plan for bus drivers. Bus drivers are will be paid \$95.72 per day after the 7% pay increase. This includes running the route, pre/post inspection, drug testing, communication with staff/parents, and submitting documentation. Some routes are longer than others and we want to compensate longer routes accordingly. This additional pay pertains to additional miles driven and actually picking up or dropping off students. Drive time back to the bus barn or to the driver's home falls under the umbrella of normal duties. The school corporation posted a bus driver position in May of 2023 to add a route and to reduce the length of current routes. Unfortunately, we have had no applicants. If another driver is secured, the graduated pay will be reevaluated.

Route A one-way (1 hour or less): \$47.86

Route B one-way (1:15 hours in length): \$47.86 + \$10.00

Route C one-way (1:15 to 1:30 hours in length): \$47.86 + \$20.00

Route D one-way (1:30 to 1:45 hours in length): \$47.86 + \$30.00

B. Personnel

Superintendent, Jr./Sr. High School Principal, Elementary Principal, Athletic Director and Cafeteria Director recommend the Board of School Trustees approve the following personnel items:

1. Approve Mr. Daniel Allen as the K-12 Principal for both the Elementary and High School for a salary of \$98,000 for 220 days

effective July 28, 2023. Mr. Allen had 12 years of experience as the Elementary Principal at RSE and has done an outstanding job.

2. Approve Weston Cox as Elementary Music/Art teacher at a salary of \$40,000 and 183 days for the 2023-24 school year. Mr. Cox has a Bachelor Degree in Music from Ball State University and will need to obtain an Emergency Teaching permit.
3. Approve Chelsea Cromer as Kindergarten Teacher at RSE at a salary of \$40,000 and 183 days for the 2023-24 school year. Mrs. Cromer hold a Bachelor's Degree in Elementary Education and teaching license.
4. Approve Cindy Donell as a part-time Custodian at \$14.85 per hour.
5. Approve the transfer of Mrs. Heather Gray from Elementary Music Teacher to Kindergarten Teacher for the 2023-24 school year.
6. Approve Kelli Isenbarger as Assistant Principal of Randolph Southern Elementary School for a salary of \$68,480 for 205 days and the administrative benefit package offered to other administrators beginning August 7, 2023. Mrs. Isenbarger holds a Master's Degree in Curriculum and Instruction. She has 23 years of experience as a teacher and instructional coach. Mrs. Isenbarger will need to obtain her Emergency Permit in K-12 Administration and enroll into a K-12 Administrative Program to retain licensure.
7. Approve Jackie Ison as Volunteer Assistant Archery Coach for the 2023-24 school year.
8. Approve Jeff Ison as the Archery Coach for the 2023-24 school year per the Master Contract.
9. Approve Melissa Kosisko as 7<sup>th</sup> Grade Volleyball Coach for the 2023-24 school year per the Master Contract.
10. Accept the resignation of Mr. Mangus as Jr./Sr. High School Principal effective July 28, 2023.
11. Approve Brianna Smith as Work-Based Learning Secretarial Assistant at \$10.00 per hour for 3 hours per day.
12. Accept the resignation of Jami Stephan as RSE Kindergarten Teacher effective July 12, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Girl's Basketball request to sell Kettle Snacks for the 2023-24 school year. Contact person: Jordan Austin.
2. Financial Report from Girls Basketball Shootout held on June 6, 2023. Anticipated income: \$750-\$1,000. Actual income: \$806.00. Contact person: Jordan Austin.
3. Band's request to sell cheese and sausage. Orders will be taken for two weeks. Funds raised will go towards the general operating budget. Anticipated income: \$5,000. Contact person: Charles Alfrey.
4. Varsity Cheer's request to hold a carwash at the Lynn City Building on July 29, 2023. Funds raised will be used to purchase uniforms and warm-ups. Anticipated income: \$500. Contact person: Shay Berger.
5. PTO's request to sell Rebel Wear for school spirit from August 8<sup>th</sup> through August 25<sup>th</sup>. Paper order forms will be sent home with students. Anticipated income: \$500. Contact person: Alix Tillson.
6. 6<sup>th</sup> Grades request sell Perfect Pastries to fund 6<sup>th</sup> grade camp from the end of September through first of October. Anticipated income: \$500-\$700. Contact person: Tiffany Bowman.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Facility Use Requests

E. Field Trips

F. Curriculum

G. Board Policy

1. Updated Neola Policy -- Second Reading

NEOLA has submitted the following updated Board Policies for approval:

0141, 0142, 0142.1, 0142.2, 0142.3, 0144.1, 0144.2, 0152, 0164.5, 0167.3, 1213.01, 1425, 1615, 2410, 2461, 2462, 2510, 3124, 3213.01, 3215, 3231, 3362.01, 3425, 4120, 4213.01, 4215, 4425, 5330, 5512, 5517, 5517.01, 5771, 6152, 6250, 6550, 6700, 7434, 7440, 7540.02, 8310, 8451, 9111.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

H. School Board

I. Job Descriptions

J. Donations

Superintendent recommends approval of the following donations:

1. Aletha Cook made a cash donation of \$381.48 donation towards the Softball Team.
2. The following donations were made to Varsity Cheerleading:  
Not Your Farmers Tan-\$100.00  
Best Way of Indiana-\$100.00  
Lynn Veterinary Hospital-\$200.00  
Merchants Bank of Indiana-\$250.00  
Frankys-\$50.00

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

K. General

VII. SUPERINTENDENT REPORT

A. The RS Cafeteria Staff served many students for the summer.

<u>May</u>	<u>June</u>	<u>July</u>
Spartanburg	Spartanburg	Spartanburg
Students=46	Students=773	Students= 687
Adults = 1	Adults = 4	Adults = 0



RS High School  
Students = 185  
Adults = 5

RS High School  
Students = 2308  
Adults = 130

RS High School  
Students = 2043  
Adults = 112

Lynn Library = 275

Total Students = 6,317    Total Adults = 252

- B. Thank you to the Maintenance, Janitorial, and Transportation Department for all of the hard work completed over the summer on the building and buses.
- C. Extended Learning Center is complete and ready for activities. The YMCA will not be providing Kids Club before/after school unless we have 10 students participate. We have called parents, placed messages on our website and Facebook.
- D. Budget Update
- E. RSSC has been approved as a Childcare and Development Fund Legally Except provider and On My Way PreK Level 3 provider. The School Corporation is now eligible for federal and state funding. The school is eligible to receive \$291 per week for qualifying OMW PreK student and \$173 per week for a qualifying CCDF student.
- F. Maintenance Report

Projects Completed Over The Summer

- High School Restrooms renovated.
  - High School front entrance landscaping replaced.
  - The annex floor was replaced.
  - High School gym walls were painted.
  - Fence installed around Elementary playground.
  - High School will replace intercom system
  - A new camera system will be installed with 10 additional cameras
  - Teachers received new laptops
  - Track Pavilion with restrooms, concessions, & storage to be built
  - Fence row removal along U.S. 36
  - Baseball diamond bleachers removed and replaced.
- G. Thank you to Alice Bowsman and Edwards Jeweler for sponsoring the natural stone bracelets provided to each staff member and 19 gift bags given out to staff during the luncheon held on August 8.

H. Virtual Days & Snow Day Makeup Days During Inclement Weather

I. ADM Count

	9/16/22*	5/25/23**	8/10/2023
Pre-K 38			
K	34	38	43
1	38	35	39
2	41	40	34
3	30	27	43
4	29	29	29
5	40	39	30
6	35	33	40
Total	247	241	258
7	41	37	31
8	35	34	36
9	36	32	36
10	36	35	37
11	48	40	35
12	29	28	39
HS Total	225	210	214
Corp Total	472	451	472

\*\* Official count days October 2, 2023 and February 1, 2024

VIII. K-12 PRINCIPAL REPORTS

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT \_\_\_\_\_ PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT REGULAR MEETING: September 11, 2023, 6:30 PM  
Superintendent's Office Board Room**