

RANDOLPH SOUTHERN SCHOOL CORPORATION
BOARD OF FINANCE MEETING
Superintendent's Office Board Room
1 Rebel Drive, Lynn, IN 47355

IC 5-13-7-6 requires the Board of Finance to meet annually after the first Monday and on or before the last day of January. The Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

I. JAN 2023

Pat Tillson called the 2022 Board of Finance Meeting to order at 6:45 PM on Monday, January 9, 2023.

Mr. Allen invited the Spell Bowl-green division Team and their parents to be honored and present them with ribbons and a trophy for placing State runner up in the Spell Bowl Competition. Mr. Allen reported that this team had the best finish in RSE history. The following students were awarded:

Kinsley Bowman, Isaiah Berger, Grayson McQueen, Treyton Baker, Reagan Offutt, Sofie Murray, Aiden Cooper, Nolan Young, Caleb Schwab, Hannah Allen, Kailey Stewart and Jacob Zehringer. Coached by Shawna Markley and Tiffany Bowman.

The Oath of Office was administered to newly elected Board of School Trustees members Crystle Austin and Heather Good. Cindee Cowen, Deputy Treasurer, swore in the two new school board members.

II. JAN 2023

Eric Retter made a motion to elect Pat Tillson as President of the 2023 Board of Finance. Crystle Austin seconded the motion and motion carried 4-0 with Mrs. Tillson abstaining.

Don Pruitt made a motion to elect Crystle Austin as Secretary of the 2023 Board of Finance. Heather Good seconded the motion and motion carried 4-0 with Mrs. Austin abstaining.

III. JAN 2023

Superintendent Dr. Bowsman reviewed and discussed the 2022 investments, income and disbursements. He also discussed the financial projections for 2023. See the

attached report presented by Dr. Bowsman. Pat Tillson stated, "We are in this financial well-being because of Dr. Bowsman, he is doing a great job."

IV. JAN 2023

Eric Retter made a motion to adjourn at 7:07 PM. Don Pruitt seconded the motion and motion carried 5-0.

Crystle Austin

Patricia Tillson

Don L Pruitt

Heather M. Soed

Eric Retter

Persons Attending: Donnie Bowsman, Daniel Allen, Robert Mangus, Cindee Cowen, Jeff and Jackie Ison and Amanda Bragg.

The Randolph Southern School Corporation Board of School Trustees met for the regular meeting on Monday, January 9, 2023 at 7:07 PM in the Superintendent's Office Board Room. The following members were present:

Don Pruitt, President
Eric Retter, Vice President
Pat Tillson, Member
Heather Good, Member
Crystle Austin, Member

II.H.1 JAN ORGANIZATION 2023

Pat Tillson made a motion to elect Eric Retter as President. Crystle Austin seconded the motion and motion carried 4-0 with Mr. Retter abstaining.

Eric Retter made a motion to elect Pat Tillson as Vice President. Crystle Austin seconded the motion and motion carried 4-0 with Mrs. Tillson abstaining.

Pat Tillson made a motion to elect Don Pruitt as Secretary. Eric Retter seconded the motion and motion carried 4-0 with Mr. Pruitt abstaining.

Eric Retter presided over the meeting.

Pat Tillson made a motion to appoint Melissa R. Kosisko as Treasurer. Don Pruitt seconded the motion and motion carried 5-0.

Pat Tillson made a motion to appoint Cindee Cowen as Deputy Treasurer. Crystle Austin seconded the motion and motion carried 5-0.

Crystle Austin made a motion to establish school board meeting, day, time and place for 2023 as follows:

Dates:

January 9	February 15	March 13
April 10	May 8	June 12
July 10	August 14	September 11
October 9	November 13	December 11

Time: 6:30 PM

Place: Superintendent's Office Board Room.

These dates are subject to change by a board motion and majority vote.

Pat Tillson seconded the motion and motion carried 5-0.

Don Pruitt made a motion to approve the next regular school board meeting date:

February 15, 2023 at 6:30 PM

Heather Good seconded the motion and motion carried 5-0.

Heather Good made a motion to approve the selection of corporation attorney and establish compensation for 2023:

Attorney: Amy Matthews, Attorney with Church Church Hittle +
Antrim, Noblesville, IN 46060

Compensation: \$240-\$300/Hr. for Partners and \$200-\$240/Hr. for
Associates

Pat Tillson seconded the motion and motion carried 5-0.

Pat Tillson made a motion to approve the compensation for board members for 2023:

Annual Compensation: \$2000.00 (Statutory Maximum)
Regular Scheduled Monthly per Meeting Attended
Compensation: \$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

Don Pruitt seconded the motion and motion carried 5-0.

Pat Tillson made a motion to establish board meeting clerk compensation at \$30.00 per hour. Heather Good seconded the motion and motion carried 5-0.

Crystle Austin made a motion to approve the following committee assignments for 2023:

Discussion:	Pat Tillson
Negotiations:	Pat Tillson, Eric Retter
Technology:	Crystle Austin
Legislative Liaison:	Heather Good
Athletic:	Eric Retter, Don Pruitt
Collaboration/Consolidation:	Crystle Austin, Heather Good
Safety:	Don Pruitt
Wellness:	Don Pruitt

Heather Good seconded the motion and motion carried 5-0.

Heather Good made a motion to select the Winchester News Gazette, Winchester, Indiana, as the designated newspaper for advertising, budgets, etc. Don Pruitt seconded the motion and motion carried 5-0.

Pat Tillson made a motion to approve the following conflict of interest forms:

Eric L. Retter

Don Pruitt seconded the motion and motion carried 4-0 with Mr. Retter abstaining.

III. JAN 2023

Pat Tillson made a motion to approve the agenda. Heather Good seconded the motion and motion carried 5-0.

IV. JAN 2023

Don Pruitt made a motion to approve the December 12, 2022 Regular Meeting Minutes. Pat Tillson seconded the motion and motion carried 5-0.

VI. JAN 2023

Pat Tillson moved to approve the December 22, 2022 payroll voucher in the amount of \$155,112.62, the January 6, 2023 payroll voucher in the amount of \$113,622.26 and the January 6, 2023 payroll manual check in the amount of \$2,186.29. Heather Good asked if the January 6, 2023 was lower because of the holidays? Dr. Bowsman discussed the fall extra curricular activities were paid on the December payroll. The additional payments made the December payroll higher and the holiday break made the January payroll lower. Crystle Austin seconded the motion and motion carried 5-0.

Don Pruitt moved to approve the APV's numbered 2355 through 2431 in the amount of \$339,073.00, the December 2022 Cash Balance Education Fund in the amount of \$689,639.04, and the December 2022 Operations Fund in the amount of \$481,028.74. Pat Tillson seconded the motion and motion carried 5-0.

VI.A.1 JAN 2023

Pat Tillson made a motion to approve the contract agreement between Ice Miller and the school corporation for the Continuing Disclosure Review of the 2019 Bond. The fee is \$600.00 per Bond or \$600.00 for the calendar year 2023. Heather Good seconded the motion and motion carried 5-0.

VI.B.1 JAN 2023

Don Pruitt made a motion to approve the following personnel items as presented:

1. Morgan Gibson as volunteer Assistant JV/V Cheer Coach for the 2022-23 school year.
2. The resignation of Brittany Schober as Elementary Special Education Teacher effective Tuesday, December 20, 2022.

Heather Good seconded the motion and motion carried 5-0.

VI.C.1 JAN 2023

Crystle Austin made a motion to approve the financial report from the prom committee requesting the placement of flamingos in yards of the community. The anticipated income was \$600-\$800. The actual income was \$1,170.00. Heather Good seconded the motion and motion carried 5-0.

Don Pruitt made a motion to approve the girls varsity tennis teams request for a sponsorship calendar for one month. Anticipated income is \$2,100.00. Contact person is Kyle Good. Pat Tillson seconded the motion and motion carried 4-0 with Heather Good abstaining.

VI.D.1 JAN 2023

Crystle Austin made a motion to approve a donation of \$100.00 made by Kristin Mays to the snack bag program in the elementary to be deposited in the Community Service ECA Fund. Heather Good seconded the motion and motion carried 5-0.

Pat Tillson made a motion to approve a \$300.00 donation made by Ben and Carlene Garber from Old German Baptist Brethren Church for allowing the church youth group to use the school facilities on December 31, 2022 and January 1, 2023. Crystle Austin seconded the motion and motion carried 5-0.

VII.A.1 JAN 2023

Superintendent reported on the following items:

1. Free and Reduced lunch

RSE

Free=56%

Reduced=6%

RSHS

Free=43%

Reduced=7%

RSSC

Free=50%

Reduced=6%

Paid=38%

Paid=50%

Paid=44%

Dr. Bowsman discussed working with the Cafeteria Director to diversify the menu. RSHS will be sending out a survey to get student input on meal selection for the menu.

2. Dr. Bowsman reviewed the maintenance report. Dr. Bowsman reported that Cintas has been contracted to install new paper and soap dispensers and supply RSSC saving money on supplies. One of the boilers experienced a control board failure during Christmas break. Materials have been ordered and work will take place this month to resolve the problem. Preventative and scheduled maintenance continues on all buses. New heat/cold unit removal/installation in the H.S. kitchen is complete. Electrical repairs and maintenance of equipment in the H.S. kitchen is complete. Extensive cleaning is complete. Administrators and the Director of Operations is working to get estimates on renovating the high school restrooms.
3. Dr. Bowsman provided an update on Extended Learning Center. Construction has begun. The new facility will have a positive impact on the ability to offer before and after school activities and allow more practice times and games during the winter. We hope that the new facility will enhance RSSC enrollment.
4. Dr. Bowsman read aloud a thank you letter from Jenna Marquis to the Maintenance Department for the remarkable job on the removal and installation of the heat/cold, electrical repairs, maintenance, and cleaning in the high school kitchen.
5. Dr. Bowsman discussed the ADM count and the loss of students. The loss will result in lower funds for the February 1, 2023 count.
6. Dr. Bowsman reported that someone had illegally entered the building the during Christmas Break. He commended Scott Dingess, Director of Operations, for his quick actions at 2:00 am by checking the security cameras and alerting the authorities. Dr. Bowsman stated that new security gates were in the budget that would extend to the ceiling and isolate visitors to only the locker bay, cafeteria and annex hallway. Gates would also provide janitor's security while cleaning the building. Dr. Bowsman reported that individual was arrested, ordered to stay off of school property, and will be prosecuted by the Randolph County Prosecutor. Dr. Bowsman also commended Brad Fisher, Chief of Lynn Police Department and Randolph County Deputies for their quick response and hard work in this matter.

VIII.A. JAN 2023

Elementary Principal, Daniel Allen reported the following items:

1. Boys basketball tournament for grades 3 through 8 is set for the last week in February.
2. RSE is working on NWEA and Dyslexia testing.
3. Suicide prevention training is set for the next eLearning day on February 8, 2023. Genevive Murray will be administering the training. It is required every three years by law.

Heather Good stated, "I loved seeing the 5th/6th grade Incentive Trip to Earlham and seeing the kids getting to interact with Carter Abshear."

VIII.B. JAN 2023

Jr./Sr. High School Principal, Mr. Mangus reported the following items:

1. Mr. Mangus passed out chocolates to the Board of Trustees for School Board Appreciation month from the secretaries in the high school office.
2. Homecoming is set for January 20, 2023 against Wapahani.
3. Girls Basketball Senior Night is January 26, 2023.
4. RSHS will host the girls Sectional on January 31, 2023.
5. Congratulations to Elijah Allen for receiving the Kellie Stephan Sportsmanship award.
6. NWEA training is finishing up.

IX. JAN 2023

There were no faculty, staff, or student comments.

X. JAN 2023

Jackie Ison wanted to commend Mrs. Fry for making sure the eighth grade trip could still occur this year. Jackie stated, "I really appreciate everything she is doing."

Mrs. Ison also stated, "I feel that RSHS dropped the ball in regards to having an archery team this year." Mrs. Ison stated, "After Roger left they had all this time to find another coach and it didn't get done. Archery is a skill and it is important to a lot of the kids that aren't interested in basketball or other sports. There has been no sign up sheet, no interest put out there."

Mr. Ison said, "I am willing to get the training and be a coach. We would need to start in October to be qualified for state."

Mrs. Ison stated, "Kids need to get back into listening to a coach and learning respect and discipline. The students need this and I'm disappointed it did not happen."

Heather Good asked, "Does the coach need special qualifications?"

Mr. Ison replied, "A BIA class and I would like to take it."

Eric Retter commented, "I don't want to see the archery program go. That would have been up my alley when I was a kid." "It's important to have things like this that kids that don't play sports can get involved in to help to keep them from getting involved in the wrong things."

Mr. Allen discussed that there used to be a grant for archery and supplies. The school corporation had to have someone certified and paperwork had to be filled out in order to qualify for the grant. The paperwork is no longer sent and the equipment has not been updated.

Mr. Mangus added that he had spoken with an Indiana Hunter Education Coordinator in the past and we go through an organization called NASP for training.

Dr. Bowsman stated, "I appreciate you bringing this up and your willingness to help. Archery has to have specific training and we need to plan to do that if the interest is there from students. Our previous PE teacher had certification. However, this teacher left the employment of RS. We will make sure there is an archery team as long as there is an interest from kids and Mr. Ison is willing to coach, and go through the training. The archery coaching position is already incorporated into the annual budget."

Pat Tillson asked, "Are there things you know of that need to be incorporated into the budget?"

Mr. Ison stated, "The only thing I know that needs replaced are the covers for the targets."

Dr. Bowsman stated, "We need more than one person trained as a certified coach."

XI. JAN 2023

Eric Retter stated, "Thank you, Mr. and Mrs. Ison for bringing this matter to us. We will do what we have to do in order to get this done."

Pat Tillson stated, "There are so many good things going on here at RSSC. Advertise to everyone and lets try to get those numbers up."

Heather Good stated, "I survived the first board meeting. I really enjoyed being able to watch both teams at the Randolph County tournament and I am very impressed with the sportsmanship, attitude, and behavior of our players."

Crystle Austin stated, "I appreciate the opportunity to serve on the board. I am very excited. We will make sure it doesn't happen again with Archery, we didn't know."

XII. JAN 2023

Pat Tillson made a motion to adjourn the meeting, Don Pruitt seconded the motion and the meeting adjourned at 8:10 PM.

The next regular board meeting will be Wednesday, February 15, 2023 at 6:30 PM in the Superintendent Board Room.

Don L Pruitt

Heather M Good

Eric Ison

Patricia Tillson

Crystle Austin

Persons Attending: Daniel Allen, Cindee Cowen, Amanda Bragg, Donnie Bowsman, Robert Mangus, Jackie and Jeff Ison.

RSSC Financial Report 1-9-23
By Donnie Bowsman, Superintendent

Education Fund:

The Education Fund cash balance is **\$689,639.04** as of 12/31/22. This cash balance of 23.2% is based upon the 2022 Certified 1782 Budget report of \$2,974,734. The cash balance is up by **+\$112,332.45** from November and up **+\$134,990.38** from December 2021. The cash balance is up because we have expended more funds from Title grants and had a lower payroll due to the holiday break.

RSSC received \$3,648,844.00 in revenue and expended \$3,513,453.72 in 2022. We have had a decrease in enrollment from 479 to 472 (-7) and 2.3% increase. Enrollment had decreased by 13% since 2017 with enrollment being 542. The number of students in the CTE program decreased by 46 students and funding by -\$21,620 from 2021-22 to 2022-23. Career Pathways reduced funding in Graphic Design/Layout from \$400 to \$200 per student and enrollment decreased by 33 due to the addition of one photography class needed to complete pathways. The school corporation will receive **\$6,928.09** of tuition support per student compared to **\$6,678.70** per student in 2021-22 (**+\$249.39**). The number of Pre-School students has increased from 48 (2021) to 49 (2022).

Federal Grants:

All federal grants were utilized for salary and benefits of certified and non-certified staff members.

Title I	2022-23 = \$118,253.20	2021-22= \$127,536.86	Difference = -\$9,283.66
Title II & Title IV	2022-23 = \$28,745.59	2021-22= \$32,850	Difference = -\$4,104.41
REAP	2022-23 = \$40,167	2021-22= \$28,989	Difference = +\$11,178
NESP	2022-23 = \$2,901.91	2021-22= \$1,744	Difference = +\$1,157.91
611 Sp. Ed.	2022-23 = \$141,867.78	2021-22= \$132,826.60	Difference = +\$9,041.18
TOTAL			+\$7,989.02

Operations Fund:

The Operation Fund cash balance is \$481,028.74 (-) \$177,285.57 (encumbrances) for a total of \$363,743.17 as of 12/31/22. \$44,500.46 is transferred from Education Fund to the Operation Fund each month to pay expenses that were traditionally paid from the General Fund/Education Fund (Partial Utilities, Property/Casualty Insurance, Janitors, Maintenance Supplies, Superintendent Office, School Board, etc.). The Operations Fund also pays Capital Projects Fund expenses, Transportation Fund expenses, and School Bus Replacement.

The following projects were completed:

RSBS Spotlight = \$1,654	RSBS Band Uniforms = \$7,500
RSBS Gym Sound System = \$13,539	RSBS Gym Chilled Water Pipe Insulation = \$7,850
RSE Gym Brick Flashing Install = \$33,075	RSBS Cafeteria Pass-Thru Dual Temp Cabinet = \$43,444
RSE Carpet Replacement (3 rooms) = \$14,565	RSE Desk Replacement (40) = \$16,037
RSBS Band Room Drainage Repair = \$55,300	RSE Playground Mulch = \$1,596
RSSC HVAC Repair = \$1,900	Baseball Diamond Shed = \$4,685
RSBS Weight Room Equipment = \$5,522	RSSC Fire Alarm = \$1,200
RSSC Parking Lot Repairs = \$6,300	RSE & RSBS Chromebook Replacement (162) = 64,650
RSBS Door #19 Handicap Concrete Repair = \$8,930	72 Handicap Passenger Bus = \$106,376

Windmill Funds:

The cash balance is \$391,968. The school corporation received \$156,787 in 2021-22 and will receive \$182,919.00 in 2022-23.

Interest Earned:

RSSC received **+\$17,465.72** in earned interest from checking (\$6,274.63) and savings accounts (\$11,191.09) at Merchants Bank in 2022.

Rainy Day Fund:

The balance at the end of 2022 is **\$935,416.24**. We did not have any funds to transfer at the end of the fiscal year. The increased fuel and utility costs during FY 2022 required us to utilize all appropriations.

Property/Casualty and Workman's Comp Insurance

RSSC had an increase of +\$4,231.75 (7.35%) in 2022-23 for property/casualty insurance from \$57,763.73 to \$61,778.50. New proposals from insurance agencies will be provided in February. The school corporation had three claims under property/casualty in 2022. An allegation of intimidation was alleged from a teacher to a student. The professional fees under the Linebacker/Professional line was \$3,850. The allegation proved to be false per the U.S. Office of Civil Rights and the school corporation was cleared. A water leak in the band room due to excessive rain had a claim of \$2,200. The school corporation paid Townsend out of Munice \$51,000 to install proper drainage in the area per the requirement of the insurance company. The school corporation had 5 work comp claims: (1) bus driver = \$8762, (2) Substitute teacher hurt while working with a student = \$611.60, (3) Janitor tripped in gym while cleaning = \$1616.25, (4) Janitor tripped on elevated sidewalk = \$436.94, (5) Cafeteria worker hit head on counter moving mat = \$900.

2022 Bond & 2009 OSCB Bond

The school corporation paid off the 2009 Qualified School Construction Bond that was sold thirteen (13) years ago in 2010 for \$1,865,000. The school corporation sold a \$650,000 GO Bond in October of 2022 for three (3) to fund repairs and improvements in the school corporation.

1782 Budget Released and Approved

RSSC received the 1782 approved budget form on 12/1/22. The Assessed Value (AV) went up by +\$25,571,792 from \$187,614,923 to \$213,186,415. The new solar farm and windmills installed increased the AV. Randolph County provided an abatement for the equipment, but the ground was assessed as a business at \$9,207 per acre. Indiana capped the rate \$13,000 per acre. Normal farm ground is assessed at \$1,500 per acre. The tax rate increased from \$0.8744 to \$0.8897 (\$0.0153). The increase is due to the new bond and slightly higher Debt Service payment. The Max Levy is \$1,253,374 and the school corporation submitted and approved for \$1,253,374. Approved budget funds are listed below:

Education Fund: \$3,737,612 Operations Fund: \$1,994,769
Debt Service Fund: \$640,360 Rainy Day: \$400,000

Randolph County School Corporation Tax Rates

Randolph Southern: \$0.8897 Randolph Central: \$1.1647 Randolph Eastern: \$1.2770
Monroe Central: \$1.4083 Union: Not issued yet Northeastern: \$1.1689

The Future of Randolph Southern School Corporation:

The school corporation is in excellent financial shape. Enrollment decreased slightly. However, the Indiana Legislature provided a 4.3% revenue increase for 2022-23. The school corporation increased the minimum base salary for a first-year teacher to \$40,000. The school corporation also provided a base salary increase of \$4,100 for Highly Effective and Effective teachers. This equated to a between a 10% to 11.08% increase depending upon the teacher's salary. The school corporation health savings account contribution remained at \$2,500 for teachers electing health insurance coverage. The school corporation added an Assistant Varsity Basketball Coach for both boys and girl's basketball, Color Guard Instructor, ELA Coordinator, and Robotics Club Sponsor. The school corporation increased stipends for summer training in cross country, golf, softball, baseball, tennis, summer band, dyslexia, and 5th/6th grade basketball. A 10% salary increase was provided to Non-Certified Staff and Administrators.

The high school graduation rate was 100% for 2022 (40 out of 40) and the highest in the county. RSHS had twelve (12) graduates obtain Academic Honors and 2 students obtained Technical Honors. This is a great school system with lots of academic, fine arts, technological, and athletic opportunities to offer students! We need to continue promoting our school and looking at ways to cut cost without cutting our quality of education. We have a great staff that truly wants to see kids succeed.

Thank You for the opportunity to lead RSSC!
Dr. Donnie Bowsman, Superintendent